

Speed Post



**F. No. 3-5/2017-Adm.IV**

**भारत सरकार / GOVERNMENT OF INDIA**

**कृषि एव किसान कल्याण मंत्रालय / MINISTRY OF AGRICULTURE & FARMERS' WELFARE**

**कृषि सहकारिता एव किसान कल्याण विभाग / (Department of Agriculture Cooperation & Farmers' Welfare)**

**वनस्पति संरक्षण संगरोध एव संग्रह निदेशालय / DIRECTORATE OF PLANT PROTECTION QUARANTINE & STORAGE**

**एन एच 4, फ़रीदाबाद (हरियाणा)-121001 / N.H.IV, FARIDABAD(HARYANA)-121 001**

दिनांक /Dated : 27.04.2018

Subject : Status of Vehicle and Staff at the Station - regarding.

Officer-in-charge / Station-in-Charge is requested to provide the detailed status of Vehicle and Staff at their station in the annexed proforma, Annexure-I and Annexure-II through E-mail at the earliest or latest by 20.05.2018. E-mail IDs are : [cao-ppqs@gov.in](mailto:cao-ppqs@gov.in), [dhrub.kumar@nic.in](mailto:dhrub.kumar@nic.in) . Physical Copies may also be sent through SPEED POST.

*Ajay Kumar*  
27/4/18

(Ajay Kumar)

Chief Administrative Officer

To,

All Sub-Offices of the Directorate.

Copy for information to :

- (i) Scheme-in-charges (IPM/PQ/Locust) of the Dte.
- (ii) PS to PPA.
- (iii) SO (GA) / SO (Adm.II) for providing details of Drivers at Hqrs.
- ✓(iv) IT Cell for uploading the OM at the Dte.'s Website.

## Annexure

| Sl. No. | Name of Station | Sanctioned strength of Driver | No. of Driver available | Names of Driver | No. of running Vehicle, make & Model |
|---------|-----------------|-------------------------------|-------------------------|-----------------|--------------------------------------|
|         |                 |                               |                         |                 |                                      |
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