

F.No.7-34/2013-Admn-II
भारत सरकार/Government of India
कृषि एवं किसान कल्याण मंत्रालय
Ministry of Agriculture & Farmers Welfare
कृषि एवं किसान कल्याण मंत्रालय विभाग
Department of Agriculture & Farmers Welfare
वनस्पति, संरक्षण, संगरोध एवं संग्रह निर्देशालय
Directorate of Plant Protection, Quarantine & Storage
एनएच-४, फरीदाबाद-१२१००१, हरियाणा/NH-IV, Faridabad-121001(Haryana)

Dated the 24th January , 2024

CIRCULAR

Subject: Prior sanction of Child Care Leave before proceeding on leave

It has been observed that a number of women employees proceed on Child Care Leave without prior sanction from the competent authority. However, CCS (Leave Rules), 1972 states that, "Child Care Leave requires prior sanction before proceeding on leave".

2. The Competent authority is of the opinion that this practice should be discouraged and all Officials/ Officers must send their CCL request through proper channel with the recommendations of their Controlling Officer, well in advance, so that necessary administrative approval may be obtained from HOD.
3. This has the approval of Plant Protection Advisor.

Signed by Kusum Goel
Date: 24-01-2024 16:15:44
Reason: Approved

(Kusum Goel)
Chief Administrative Officer

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