

F. No. 9-14/2022-B&A  
 Ministry of Agriculture and Farmers Welfare  
 Department of Agriculture and Farmers Welfare  
 (Budget and Finance Division)

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Krishi Bhawan, New Delhi  
 Dated: 25<sup>th</sup> January, 2024

**OFFICE MEMORANDUM**

**Subject:** Revised delegation of financial powers to Head of Department/Head of Office of Subordinate/ attached offices under Department of Agriculture and Farmers Welfare (DA&FW) including HQs- regarding.

In supersession of this division's OM of even number dated 18.01.2024 & in continuation of earlier order of even number dated 13.05.2022 issued by the Department of Agriculture and Farmers Welfare on the above subject and in exercise of the powers conferred under Rule 13 & 14 of Delegation of Financial Powers Rules (DFPR), 1978, as amended from time to time, the financial powers delegated in respect of Head of Department/Head of Office in item of expenditure mentioned at S. No. 12, 16 and 22 of OM dated 13.05.2022 is hereby revised as under.

S. No.	Items of Expenditure	Extent of powers delegated (Existing)		Extent of powers delegated (Revised)		Rules, Orders, restrictions or scales subject to which expenditure shall be incurred
		HOD	HOO	HOD	HOO	
12.	<b>Petty works and repairs:</b> (i) Execution of petty works and special repairs to Govt. owned buildings, including sanitary fittings, water supply and electric installation in such	Full powers subject to execution through CPWD/PWD.	Upto Rs. 5 lakh on each occasion restricted to Rs. 25 lakhs per annum subject to execution through CPWD/PWD	(i) to (iii) Rs. 1,00,000/- on each occasion restricted to Rs. 5 lacs per annum subject to compliance of provision contained in Rule 139 and Rule 149 of	(i) to (iii) Nil	Subject to restrictions under Column (3) of Annexure to Schedule V of DFPR and approval of annual civil works plan by Ministry.

	<p>building and repairs to such installation.</p> <p>(ii) Ordinary repairs to Govt. buildings.</p> <p>(iii) Repairs and alterations to hired and requisitioned buildings.</p>			<p>GFR-2017 as amended from time to time. Beyond these delegated financial powers, concurrence of IFD will be required in all cases.</p>	
16.	<p><b>A) License fee</b> Any Govt. Office situated/located in Govt. building</p>	NIL		<p>Full Power as per demand raised by concerned authority.</p>	<p>NIL</p> <p>Subject to MoUD guidelines and vetting of rent agreement from</p>
	<p><b>B) Rent</b> (i) Ordinary office accommodation. a. Where the accommodation is entirely utilized for the office. b. Where the accommodation is used partly as office and partly as residence.  (ii) For residential and other purposes.</p>	<p>(i) Rs.50,000/- per month  (ii) NIL</p>	NIL	<p>(i) &amp; (ii) No change</p>	<p>(i) &amp; (ii) No change</p> <p>financial and legal angle. Subject to restriction under column (3) of Annexure to Schedule V of DFPR and subject to compliance of all the instructions of D/o Expenditure and Ministry of Urban Development and concurrence of IFD shall be obtained in case of any change in the lease/rates/taxes &amp; ownership of the rented building etc.</p>

22.	<b>Stores</b>					
	(i) Stores required for works.	(i) Full Powers	(i) Upto Rs.5 Lakhs per annum	(i) & (ii) No change	(i) to (iii) No change	Subject to restrictions under column (3) of Annexure to Schedule V of DFPR and also subject to compliance of provisions contained in GFR-2017.
	(ii) Other stores, i.e. stores required for the working of an establishment, instruments and apparatus and raw material.	(ii) Full Powers	(ii) Upto Rs.5 Lakhs per annum			
	(iii) Laboratory equipment including generator.	(iii) NIL	(iii) NIL	(iii) Full Powers		

2. The power delegated for the remaining items of expenditure mentioned in the OM dated 13.05.2022 will remain unchanged. The OM of even number dated 18.01.2024 on the above subject stands withdrawn.

3. This issues with the concurrence of AS&FA and approval of Secretary, A&FW.

**End: As above**

*Manoj Kumar*  
(Manoj Kumar)

Under Secretary to the Govt. of India

Ph: 23384930

To

1. All Additional Secretaries.
2. All Joint Secretaries/Divisional Heads with a request to nominate HoD/HoO and circulate the order amongst attached/ subordinate offices.
3. CCA, DA&FW.
4. All Director/DS/US in IFD.

Copy to:

1. Sr. PPS to Secretary (A&FW)
2. PSO to AS&FA.

*Manoj Kumar*  
(Manoj Kumar)

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