

Reg Hand

No. 4-4/2006 – CIL

भारत सरकार/ Government of India

कृषि एवं किसान कल्याण मंत्रालय/Ministry of Agriculture & Farmers Welfare

कृषि, सहकारिता एवं किसान कल्याण विभाग/Department of Agriculture, Cooperation & Farmers Welfare

वनस्पति संरक्षण, संगरोध एवं संग्रह निदेशालय/Directorate of Plant Protection, Quarantine & Storage

एन.एच.4, फरीदाबाद (हरियाणा)121001- / N.H.-4, Faridabad -121001

Dated/ दिनांक: 17.10.2019

कार्यालय ज्ञापन/Office Memorandum

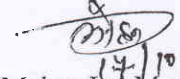
Subject:- Submission of complete document required for Annual Maintenance Contract (AMC), Comprehensive Maintenance Contract (CMC) and Renewal of AMC/CMC of Laboratory equipment-regarding.

The undersigned is directed to refer to the subject mentioned above and to say that the proposals for AMC/CMC and Renewal of AMC/CMC of the various laboratory equipment are being received without required documents or after expiry of the running AMC/CMC periods. The incomplete proposal/late proposal has been viewed seriously by the Competent Authority of this Directorate.

2. In the regards, all the concerned Officer-in-charges have been requested several times to forward the proposals for renewal of AMC/CMC of various laboratory equipment well in advance along with the following documents so that the proposal may be submitted to the Competent Authority in time for approval: -

- (i) Quotation for renewal/Fresh AMC/CMC/ of laboratory equipment.
- (ii) Authorization Certificate/Representation Certificate of the Manufacturer.
- (iii) Price Reasonability Certificate/Rate Reasonability Certificate to be furnished by the Firm as well as by User Division/Indenter.
- (iv) Proprietary Article Certificate to be submitted by the Firm as well as by User Division/Indenter as per Rule 166 of GFR, 2017.
- (v) Satisfaction report of the User Division for the last AMC/CMC period.
- (vi) AMC/CMC period to be mentioned clearly in the proposal.
- (vii) Any other required documents.

3. It is, therefore, again requested to ensure that the proposal for fresh AMC/CMC and Renewal of AMC/CMC of the various laboratory equipment may be forwarded to the Directorate/Headquarter well in advance alongwith the all the requisite documents so that the proposal may be submitted to the Competent Authority in time for approval: -


(Mohan Lal Meena)
Under Secretary (HQ)
Tele: 0129-2476363

To,

1. The Officer-in-charge (CIL/RPTL, Chandigarh/RPTL, Kanpur/RPQS, New Delhi/ RPQS, Mumbai/ RPQS, Chennai)

2. IT Cell for uploading the O.M. on official website of the Directorate.

Copy for information to :- PPS to PPA