

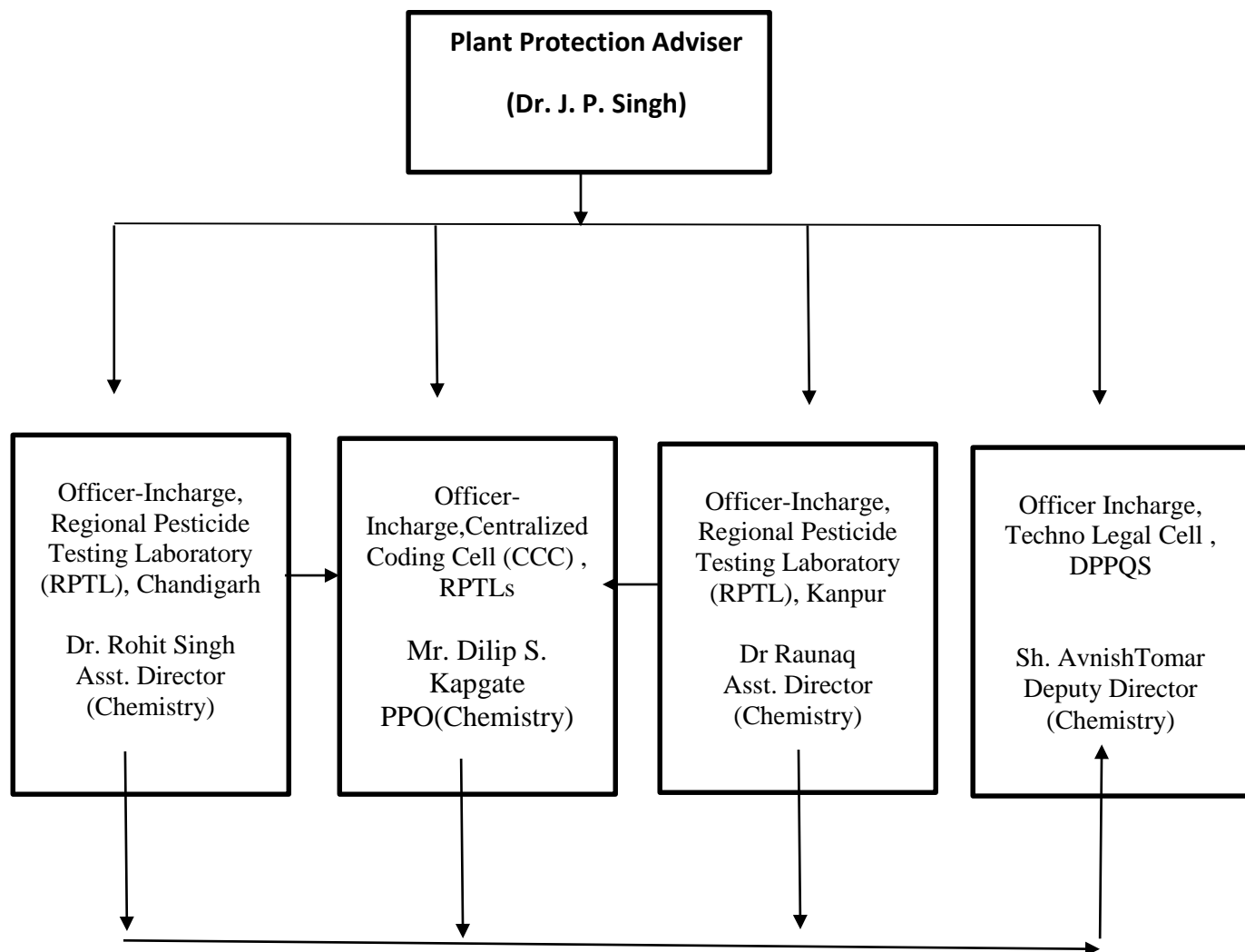


Government of India
Ministry of Agriculture & Farmers Welfare
Department of Agriculture & Farmers Welfare
Directorate of Plant Protection, Quarantine & Storage
NH-IV, Faridabad (Haryana)–121001

READY RECKONER

TECHNO – LEGAL CELL
DPPQ&S, FARIDABAD

Organizational Chart of Techno-Legal Cell



CONTACT DETAILS OF OFFICERS/OFFICIALS IN THE TECHNO LEGAL CELL

S. No.	Name	Designation	MobileNo./ email ID	Address
1.	Sh. AvnishTomar	Deputy Director (Chem.)	+91-7011497633 129-2476328 ddchem-ccc-agri@nic.in avnish.tomar@gov.in	Techno Legal Cell, Dte. of PPQS, Faridabad
2.	Sh. Mohinder Kumar	Law Officer	129-2476328 ddchem-ccc-agri@nic.in Mohinder.kr69@gov.in	-do-
3.	Smt. Subhadra Kumari	PPO (E)	129-2476335 subhadra.67@gov.in	-do-
4.	Sh. Vijay Pal Singh	PPO (E)	129-2476335 vp.singh040@gov.in	-do-
5.	Sh. AtulTripathi	APPO(Chem.)	129-2476335 tripathi.atul@gov.in	-do-
6.	Ms. Sakshi	APPO(PP)	129-2476335 Sakshi307647.fci@gov.in v.n	-do-
7.	Sh. Sunny Yadav	MTS	129-2476335	-do-

Work allotted to Techno Legal Cell

1. Co-ordination work with RPTL at Chandigarh and Kanpur and also with State Pesticide Testing Laboratories.
2. Updating/upgrading the Testing/analytical facilities at RPTLs/SPTLs.
3. Technical scrutiny of proposals, received from States, for release of Grants-in-aid for strengthening/setting up of State Pesticides Testing Laboratories (SPTLs) and forwarding of proposals to DAC.
4. Monitoring utilization of Grants-in-aid.
5. Notification of Central Insecticide Inspectors.
6. Monitoring the work of Central Insecticide Inspectors.
7. Extending guidance to Insecticide analysts and Insecticide Inspectors of the State and Central Govt.
8. Deputing CIIs for conducting inspections/raids on routine basis or on receipt of specific complaints from various sources.
9. Technical assistance and auditing of State Pesticide Testing Laboratories (SPTLs)
10. Preparation of EFC Memo for the component “Implementation of The Insecticides Act” and Annual Action Plan.
11. Reply of RTI/Public Grievances etc pertaining to TLC division
12. Miscellaneous jobs assigned by the PPA/Competent Authority relating to the Component.

WORK DISTRIBUTION AMONGST THE OFFICERS/ STAFF UNDER TECHNO-LEGAL CELL

1. Sh. Avnish Tomar, Deputy Director (Chem.) and Officer In-charge

1. Overall Supervision of work and functions of Techno Legal Cell (TLC) for effective implementation of Insecticides Act 1968 and Insecticides Rules, 1971.
2. Co-ordinates with the In-charges of both the RPTLs as well as co-ordinate with the In-charge of Centralized Coding Cell of RPTLs in CIL Building, Faridabad for disposal of Analysis Test reports of Insecticides Samples in time bound manner.
3. To attend the meetings on various issues related to sample drawl, state wise test reports, complaints etc with higher authorities, whenever desired by PPA.
4. Responsible for maintaining the secrecy of the confidential matters related to raids by Central Insecticide Inspectors, deputed by TLC in consultation with the PPA.
5. Acts as CPIO for various RTI matters related to TLC section.
6. In addition to the above duties, work as Notified Central Insecticide Inspector (CII) under the Insecticides Act, 1968 and verifies the complaints related to the violation of The Insecticides Act., 1968 and rules made thereunder.

2. Sh. Mohinder Kumar, Law Officer

1. To Prepare and filing of court cases against the defaulters, for manufacturing and selling of misbranded pesticides, illegal import or any other violations of provisions of The Insecticides Act., 1968 and Rules framed thereunder, as per report submitted by Central Insecticide Inspectors, preparation of draft cases, follow up and guidance to CIIs for launch of prosecution etc.
2. To scrutinize Legal matters arising out of the implementation of The Insecticides Act., 1968 and Rules 1971 pertaining inspections, raids and enquiries conducted by team of officers of Directorate, deputed by Techno-Legal Cell.
3. To keep record and follow-up of all the court cases filed on the basis of report of Central Insecticide Inspectors, for smooth disposal of cases.
4. To guide TLC in matters requiring legal expertise.
5. Updation of status of Court cases on LIMBS portal on weekly basis and taking follow up action from the concerned CII after date of hearing (as for the format decided by LO in concurrence with I/c TLC)
6. Processing of Bill of legal fees of government counsels for administrative and financial sanctions as per applicable procedures.
7. Any work related to legal matter pertaining to implementation of Insecticide Act, 1968.

3. Smt. Subhadra Kumari, Plant Protection Officer (Ento.)

1. To provide technical inputs for various communications including queries received from DA&FW, Parliamentary questions, RTI matter and queries received from various State Govt. etc.
2. Preparation of the matter related to court cases in consultation with the Sr. law officer, to be launched by the concerned Insecticide Inspector.
3. Providing guidance to Insecticide Inspectors in the matter related to drawl of pesticide samples and provisions of The Insecticides Act, 1968 and Rules thereunder to the Central Insecticide Inspectors, either through written communication or telephonically after approval from Competent Authority.
4. Examining and putting up the reports of investigation, submitted by the team of Insecticide Inspectors constituted by PPA.
5. Scrutiny of the proposal received from State Governments for providing of grant-in-aid and preparing the comments thereto.
6. Preparing reply for Parliament Questions.
7. Updating the details of all court cases launched by Insecticide Inspectors of the Directorate on the website of LIMBS.
8. Maintenance of records, including directives issued to State Government and Central Insecticide Inspector.
9. Processing of Bill of legal fees of government counsels for administrative and financial sanctions as per applicable procedures.
10. Any other relevant work assigned by Officer In-charge.

4. Sh. Vijay Pal Singh, Plant Protection Officer (Ento.)

1. To provide technical inputs for various communications including queries received from DA&FW, Parliamentary questions, RTI matter and queries received from various State Govt. etc.
2. Providing guidance to Insecticide Inspectors in the matter related to drawl of pesticide samples and provisions of The Insecticides Act, 1968 and Rules thereunder to the Central Insecticide Inspectors, either through written communication or telephonically after approval from Officer In-charge of TLC.

3. Updating the details of all court cases launched by Insecticide Inspectors of the Directorate on the website of LIMBS.
4. Updating of records related to analysis of samples in SPTLs, RPTLs and drawn of pesticide samples by CIIs.
5. Maintenance of records, including directives issued to State Government and Central Insecticide Inspector.
6. Any other work of importance, assigned by the higher authorities.

5. Assistant Plant Protection Officers (Sh. Atul, Ms. Sakshi)

- To provide technical inputs for various communications including queries received from DAC&FW, Parliamentary questions, RTI matter and queries received from various State Govt. etc.
- Providing guidance to Insecticide Inspectors in the matter related to drawl of pesticide samples and provisions of The Insecticides Act, 1968 and Rules thereunder to the Central Insecticide Inspectors, either through written communication or telephonically after approval from Officer In-charge of TLC.
- Collecting data of pesticides imported by Indian firms from custom and scrutinize them for checking illegal import of pesticides.
- Preparing reply for Parliament Questions.
- Maintaining of information/ records and preparation of status reports of court cases for briefing to DA&FW.
- Maintenance of records QC data of SPTLs, including directives issued to State Government and Central Insecticide Inspector.
- Follow up/ gathering updated information on the court cases launched by the retired officers/Insecticide Inspectors of the Directorate in various district courts at Haryana, Delhi and U.P.
- Processing of Bill of legal fees of government counsels for administrative and financial sanctions as per applicable procedures.
- Maintenance of records, including directives issued to State Government and Central Insecticide Inspector.
- Assist in preparing and filing of court cases against the defaulters, for manufacturing and

selling of misbranded pesticides, illegal import or any other violations of provisions of The Insecticides Act., 1968 and Rules framed thereunder, as per report submitted by Central Insecticide Inspectors, preparation of draft cases, follow up and guidance to CIIs for launch of prosecution etc.

- Assist in Updation of status of Court cases on LIMBS portal on weekly basis and taking follow up action from the concerned CII after date of hearing (as for the format decided by LO in concurrence with I/c TLC)
- Any other work of importance, assigned by the Officers and Competent Authority.

PERIODIC REPORTS /RETURNS

Sl.No.	Subject	To whom	Frequency
1.	RTI report	Hindi section	Quarterly
2.	Progress on official language	Hindi Section	Quarterly
3.	D.O. letter	P&C section	Monthly
4.	Reply of Parliamentary questions	P&C section	During Parliament
5.	Updation of Court cases on LIMBS	P&C section	Fortnightly

BRIEF NOTE ON TECHNO-LEGAL CELL, RPTLs AT CHANDIGARH & KANPUR
AND
CENTRALIZED CODING CELL

Introduction

Techno legal Cell is a component of Implementation of Insecticides Act(IIA). This Cell co-ordinates the work of two Regional Pesticides Testing Laboratories(**RPTLs**), established by the Central Government to supplement the resources of States/UT in monitoring the quality of pesticides, where either State Pesticides Testing Laboratories (**SPTLs**) do not exist or where facilities for testing of all types of pesticides formulations do not exist. It also facilitates in strengthening and setting up of new SPTLs as also the notification of the Central Insecticide Inspectors, coordinating their work, guide and help them in initiation of proceedings against the offenders.

Main Objective

- To make concerted efforts to ensure timely availability of quality pesticides to the farming community by ensuring effective implementation of the provisions of The Insecticide Act, 1968 by coordinating between SPTLs and DA&FW for various purposes like NABL accreditation of the laboratories, grant-in-aid to the states and UTs for setting up of new State pesticides Testing laboratories (SPTLs) and strengthening of existing SPTLs and Bio-Pesticides Testing Laboratories in the states.
- TLC also co-ordinates between RPTLs and Directorate, Directorate and DA&FW and extends technical and legal expertise to SPTLs, RPTLs and Central Insecticide Inspectors starting from drawl of samples up to launching of prosecution in case of misbranded samples and illegal practices adopted by any manufacturer/importer.

Main Functions/Activities and Work flows of Techno Legal Cell:

1. Co-ordination work with RPTL at Chandigarh and Kanpur and also with State Pesticide Testing Laboratories.
2. Updating/upgrading the Testing/analytical facilities at RPTLs/SPTLs.
3. Technical scrutiny of proposals, received from States, for release of Grants-in-aid for strengthening/setting up of State Pesticides Testing Laboratories (SPTLs) and forwarding of proposals to DAC.
4. Monitoring utilization of Grants-in-aid.
5. Notification of Central Insecticide Inspectors.
6. Monitoring the work of Central Insecticide Inspectors.
7. Extending guidance to Insecticide analysts and Insecticide Inspectors of the State and Central Govt.
8. Deputing CIIs for conducting inspections/raids on routine basis or on receipt of specific complaints from various sources.
9. Technical assistance and auditing of State Pesticide Testing Laboratories (SPTLs)
10. Preparation of EFC Memo for the component “Implementation of The Insecticides Act” and Annual Action Plan.
11. Reply of RTI/Public Grievances etc. pertaining to TLC division

Contact Details of TLC

Address:

Techno Legal Cell, Directorate of PPQ&S,
Old CGO Complex, NH-IV, Faridabad-121001 Haryana

Contact Numbers: 0129-2476328, 0129-2415285

E-mail:- ddchem-ccc-agri@nic.in

Regional Pesticides Testing Laboratories at Chandigarh and Kanpur

Ministry of Agriculture and Farmers Welfare has set up two Regional Pesticides Testing Laboratories situated at Chandigarh and Kanpur under the Directorate of Plant Protection Quarantine & Storage, Faridabad. The objective of the RPTLs is to supplement the resources of the States/UTs in quality control of pesticides. The testing facilities of RPTLs is extended to only such States/UTs which either do not have any pesticides testing laboratory or have inadequate testing facilities in their existing SPTLs.

RPTL Chandigarh

Regional Pesticides Testing Laboratory, was established by the Union Government in the year 1985 to implement the various provisions of the Insecticides Act, 1968 and Rules framed for the Chemical Testing of Technical/Formulation grade of Pesticides samples for monitoring their quality. RPTL Chandigarh is equipped with all sophisticated and technologically advanced instruments required for reliable analytical work. Laboratory has a separate legal identity and its own building. This is in compliance with the requirements of IS/ISO/IEC 17025:2005.

**Address:- Regional Pesticides Testing Laboratory Bays
No.43 to 45, Sector 31A, Chandigarh 160030 (U.T.)**

Email: rptlpb04@nic.in

Details of Officers/Staff posted at RPTL Chandigarh along with their work/ responsibility

Sl. No	Name of the Officer/official	Designation	Contact Address/ mail	Duties/responsibility
1.	Dr. Rohit Singh	Assistant Director (Chem.)	8847609960 rptlpb04@nic.in	<p>Officer in-charge of the laboratory Functioning as HOO/CO/ DDO and CPIO (RTI, Act 2005) of the Directorate. Conduct Analysis of pesticides as per the insecticide Act. 1968 and other chemicals.</p> <p>Review and forward analysis report submitted by the APPO (Chem.) to the central coding cell.</p> <p>Representation/ communications receiving from staff of this office and forward to competent authority.</p> <p>Receiving and coding of samples from CCC, CIL, Faridabad and allot to APPO(Chemistry) for analysis.</p> <p>Decode of analysis report and forward to CCC, CIL, Faridabad with the maintenance of all the analysis record.</p> <p>Responsible for getting and maintenance of NABL Accreditation of the laboratory.</p> <p>Retention of samples and records as per the record retention scheduled.</p> <p>Procurement of laboratory consumables as per the GFR guidelines.</p> <p>Responsible for Rajbhasha related matters.</p> <p>Forwardal of various proposal and technical specification submitted by the office staff for the betterment of the laboratory.</p> <p>Functioning as reviewing officer for APAR for administrative and technical staffs.</p> <p>Liaising with senior panel counsel for the disposal of court cases (CAT and High court) as per the instructions received by DA&FW. Drawl of in-process samples under section 9 as desired by PPA.</p>
2	Sh. Nilesh. J Shah	PPO (Chem.)	8849059086	<p>Conduct Analysis of pesticides as per Insecticides Act,1968 and other chemicals. Review analysis report submitted by APPO (Chem.). Declared as Quality Manager for getting NABL</p>

				accreditation of the laboratory. Liaising with senior panel counsel for the disposal of court cases (CAT and High court) as per the instructions received by DA&FW& HOO. Drawl of in-process samples under section 9 as desired by the PPA. Functioning as Reporting Officer for APAR of administrative and technical staff.
3.	Dr. Priyanka Dogra	APPO (Chem.)	7508368172	Conduct Analysis of pesticides as per the insecticide Act. 1968. Maintenance of analytical equipment's. Involved in getting and maintenance of NABL Accreditation of the laboratory. To assist Officer in-charge for the implementation of ISO 17025:2017. Drawl of in-process samples under section 9. Involved in validation of analysis method for pesticides molecule for review of draft proposal as set by BIS.
4.	Mrs. Neeti Gulati	APPO (Chem.)	7589423730	Conduct Analysis of pesticides as per the insecticide Act.1968. Maintenance of analytical equipment's. Involved in getting and maintenance of NABL Accreditation of the laboratory. Assist Officer in-charge for the implementation of ISO 17025:2017. Drawl of in-process samples under section 9. Involved in validation of analysis method for pesticides molecule for review of draft proposal as set by BIS.
5.	Sh. Manoj Kumar	APPO (Chem.)	9781207303	Conduct Analysis of pesticides as per the insecticide Act. 1968. Maintenance of analytical equipment's. Involved in getting and maintenance of NABL Accreditation of the laboratory. To assist Officer in-charge for the implementation of ISO 17025:2017. Drawl of in-process samples under section 9. Involved in validation of analysis method for pesticides molecule for review of draft proposal as set by BIS.
6.	Dr. Munesh Pal Singh	APPO (Chem.)	9560680595	Conduct Analysis of pesticides as per the insecticide Act. 1968. Maintenance of analytical equipment's. Involved in getting and maintenance of NABL Accreditation of the laboratory. Assist

				Officer in-charge for the implementation of ISO 17025:2017. Drawl of in-process samples under section 9 .Involved in validation of analysis method for pesticides molecule for review of draft proposal as set by BIS.
7.	Sh. Dinesh Kumar Thakur	APPO (Chem.)	8527068613	Conduct Analysis of pesticides as per the insecticide Act. 1968. Maintenance of analytical equipment's. Involved in getting and maintenance of NABL Accreditation of the laboratory as Deputy Technical Manager to Assist Officer in-charge for the implementation of ISO 17025:2017. Drawl of in-process samples under section 9.Involved in validation of analysis method for pesticides molecule for review of draft proposal as set by BIS.
8.	Sh. Adarsh Sharma	APPO	9466439110	Maintenance of Bio-pesticides laboratory. Conduct analysis of bio-pesticides samples. Involved in making of instrument specification used in bio pesticides laboratory. To assist Officers for getting NABL accreditation of the Bio-Pesticide Laboratory.
9.	Sh. Rajeev Kumar	Scientific Assistant	7018263460	Maintenance of Bio-pesticides laboratory. Conduct analysis of bio-pesticides samples. Involved in making of instrument specification used in bio pesticides laboratory. To assist the Officers for getting NABL accreditation of the Bio-Pesticide Laboratory.
10.	Ajit Singh Saklania	Assistant	9463963811	To look after the work of maintenance of building, maintenance of Service books and dealt all the administrative work, dealing with work of stores purchase etc., Contingency bills etc. through PFMS e-bill. To assist the officer In-charge for timely dispose off the Admistrative as well as technical matters.
11.	Sh. Sukhdev Kumar	Assistant	9872667313	Preparation of TA, Medical, LTC, Revised Estimates and Budget Estimates., quarterly Hindi report, Income tax quarterly return. To maintain NCR ledger and related record.

				Assist the officer In-charge for timely dispose off the Administrative as well as technical matters.
12.	Sh. Pramod	LDC	9671906428	Preparation of Pay bills, Monthly expenditure report, Diary and dispatch the official letters. Typing works and other Misc. works as assigned by the officer In-charge and Seniors
13.	Sh. Krishan Kumar	MTS	9468416122	To performance the duties of MTS as assigned by the Officer In-charge and all seniors.
14.	Sh. Mandeep Kumar	MTS	9813361047	To performance the duties of MTS as assigned by the Officer In-charge and all seniors

RPTL Kanpur

Regional Pesticides Testing Laboratory, Kanpur was established in the year 1985 for the testing of chemical and formulation grades of chemical pesticide samples. The enforcement of quality control of pesticides is the basic responsibility of state government/ UT administration under the provision of "Insecticide Act, 1968". Many states/UTs do not have adequate analysis facilities of analysis of various different pesticides samples drawn by their enforcement authorities. In order to supplement the resources of state government/ UT administrations in analyzing the pesticides sample for monitoring of quality Central Government has established Regional Pesticide testing Laboratory at Kanpur .

Address:- Regional Pesticides Testing Laboratory ,T-2, RatanLal Nagar, Kanpur- 208022, U.P.

email : rptlk@nic.in

Details of Officers/Staff posted at RPTL-Kanpur along with their work/responsibility

S. No	Name of the Officer/official	Designation	Contact details/ e-mail	Work allocation/responsibility
1.	Dr. Raunaq	Controlling Officer &Head of Office Assistant Director (Chem)	T-2, RatanLal Nagar, Kanpur- 208022, U.P. rptlk@nic.in 0512-2280063 8882401250	<ul style="list-style-type: none">• Controlling Officer and Head of Office• Insecticide Inspector as well as insecticide analyst• CPIO for RTI matters• Responsible for distribution to analytical heads for conduct of analysis, insecticides samples received from CCC and timely submission of analysis report as per the provisions of the Insecticides Act, 1968(effective implementation of 24, rules 23, 24)• Maintenance of analysis report/records as per record retention

				<p>schedule.</p> <ul style="list-style-type: none"> • Regular liaison and follow up with CGSC for facilitation of court cases under adjudication. • administrative and technical maintenance of NABL accreditation of laboratory • timely submission of inputs/reports pertaining to Parliament sessions, monthly DO, procurements of goods and services from as well as out of GeM • Allocation of tasks to subordinates and timely disposal in a smooth and proactive manner • Maintenance of discipline and disposal of grievances, personal problems of officials/staff to achieve harmony amongst and maximum output in interest of nation • Other tasks assigned by competent authority
2.	Mrs. Aarti Saraswat	PPO (Chem)	aarti.saraswat@gov.in 9935196681	<ul style="list-style-type: none"> • As Analytical Group Head for assistant plant protection officers, supervise and cause the analysis of samples of insecticides as per BIS/RPS under the provisions of the Insecticides Act, 1968 & rules made there under. • Maintenance and updation of store/stock record for glasswares, assemblies, chemicals etc.

				<ul style="list-style-type: none"> • Procurement of ACs/computers/peripherals, etc. from GeM portal • Inputs for RTIs/PQs, etc.
3.	Sh. Shahid Khan	PPO (Chem)	Khan.shahid10167@gov.in 8860021567	<ul style="list-style-type: none"> • As Analytical Group Head for assistant plant protection officers, supervise and cause the analysis of samples of insecticides as per BIS/RPS under the provisions of the Insecticides Act, 1968 & rules made there under • Technical Manager for NABL. • Smooth conduct of AMC/ PM of HPLC/ GLC/UV-VIS/FTIR and major instruments in Chemistry labs. • Procurement of lab items/ equipment from Gem portals per GFR, 2017 guidelines • To attend hearing and procedural aspects for sub judice court cases • Efficient discharge of duties and responsibilities as DDO
5.	Sh. Pankaj Kumar Vats	APPO (Chem)	vats.pankaj47@gov.in 7007012046	<ul style="list-style-type: none"> • Quality manager for NABL. • NABL accreditation and renewal process for compliance for mandates of NABL accreditation. • ILCP/ PT processes. • Calibration and maintenance of lab instruments. • As per GFR, 2017, procurement of spare parts for

				<p>HPLC/GLC/FTIR,etc.</p> <ul style="list-style-type: none"> • Analysis of insecticide samples as per BIS/RPS
6.	Sh. Aleem Saeed Khan	APPO (X ray)	<p>aleem.saeed@gov.in</p> <p>9840766712</p>	<ul style="list-style-type: none"> • Maintenance of archive/repository room • Disposal procedure as HWM & T Rules, 2016 in context of hazardous wastes generated from laboratory procedures. • CPWD liaison for maintenance of RPTL, Kanpur premises. • Nominated as nodal officer for Hindi Rajbhasha, attending meetings and related work. • Coordination with DPPQS, HQ for auction of unserviceable/beyond repair items stocked in RPTL Kanpur. • Supervision of the tasks assigned to and accomplished by scientific assistant.
7.	Mrs. Saloni Gupta	APPO (Chem)	<p>Saloni.gupta04@gov.in</p> <p>9599357400</p>	<ul style="list-style-type: none"> • Enhancement of scope of NABL accreditation. • Gas requirements and availability for GLC operation. • NABL accreditation work • Analysis of insecticide samples as per BIS/RPS
8.	Sh. Ravneet Singh	APPO (Chem)	<p>Ravneet.singh@gov.in</p> <p>9876948921</p>	<ul style="list-style-type: none"> • Maintenance of environmental conditions in lab. • Calibration and maintenance of pH meter, electronic balance and other minor electronic instruments.

				<ul style="list-style-type: none"> • Supervision of outside premises cleanliness/safety etc. • NABL accreditation work • Assist in compilation of monthly reports, tasks assigned by HoO. • Analysis of insecticide samples as per BIS/RPS
9.	Sh. Nishar Akhtar	APPO (PP)	Nishar.akhtar@gov.in 7209739366	<ul style="list-style-type: none"> • Strengthening/maintenance of biopesticides laboratory wrt instruments for efficient testing of biopesticide sample. • Supervision of housekeeping, tidiness maintenance of instrument environmental condition of bio pesticide lab • conduct of analysis of bio pesticide samples • GeM Procurement of minor equipment/lab supplies • NABL accreditation work
10.	Sh. Tribhuvan Singh Nitwal	APPO (Chem)	Tinkunitwal786@gmail.com 9690730079	<ul style="list-style-type: none"> • Maintenance of stocks and updation of CRM/ Reference std./ Internal std. • NABL accreditation work • Analysis of insecticide samples as per BIS/RPS
11.	Sh. Subhankar Palit	APPO (Chem)	Palitsubhanker08@gmail.com 9851559775	<ul style="list-style-type: none"> • Monitoring of MTS/scientific assistant pertaining to washing, rinsing and safe upkeep of laboratory glassware along with maintenance of cleanliness of wet lab counters/racks etc.

				<ul style="list-style-type: none"> • Monitoring and management of chemicals at lab counters • Maintenance and updation of BIS/RPS repository. • Liaison with service providers for AMC/ PM routine engineer visit for conduct of periodic AMC/PT schedules. • NABL accreditation work • Analysis of insecticide samples as per BIS/RPS
12.	Sh. Gaurav Kumar	APPO (Chem)	Gauravsuman124@gmail.com 9798808713	<ul style="list-style-type: none"> • Maintenance of first aid box/ arrangements and safety measures in laboratory. • Fire extinguishers maintenance/ upkeep • Calibration of glass wares. • NABL accreditation work • Analysis of insecticide samples as per BIS/RPS
13.	Sh. Yogendra Narayan	APPO (Chem.)	Yogendranarayan1994@gmail.com 9808134914	<ul style="list-style-type: none"> • Analysis of insecticide samples as per BIS/RPS • NABL accreditation work
14.	Sh. Raj Kumar	SA	Rajkumar20911968@gmail.com 6394481079	<ul style="list-style-type: none"> • Monitoring of washing, rinsing and proper upkeep of glass wares after washing • Maintenance of repository of chemicals, glassware, lap supplies, etc. • Supervision on proper dusting and maintenance of tidiness of laboratory • Assist APPOs in sample

				preparation/ minor tasks pertaining to analysis of insecticides
15.	Sh. Mahendra	UDC	Mahendra.kumar66@gov.in 9451285068	<ul style="list-style-type: none"> • Despatch of dak. • Overall responsibility for conduct of administration work like, PFMS, GeM, pension, salary, monthly expenditure statement, store records upkeep, etc. • Updation of service books • Communication/liaison with DPPQS HQ on administrative matters • Out of GeM procurements, Other tasks assigned by HoO

CENTRALIZED CODING CELL (RPTLs) at Faridabad

The main function of Centralized Coding Cell is to receive pesticide samples viz., weedicides, fungicides, insecticides and plant growth regulators as per Insecticides Act, 1968 from notified Insecticide inspectors of States and also from notified Central Insecticide Inspectors. The samples received are packed in separate containers, as per guidelines set for packaging under Insecticides Act, 1968 and are given secret Code Numbers based on the serial numbers of the samples. The tightly packed samples in carton boxes are then sent to Regional Pesticide Testing Laboratories situated at Chandigarh and Kanpur for analysis. Once the Part-B (Analysis Portion) of Analytical Test Reports (ATRs) are received from the RPTLs, the ATRs are decoded and Part A (Coding Portion) of the ATRs are prepared and complete ATRs (Part A+B) are dispatched to the respective insecticide inspectors.

**Address: Centralized Coding Cell (RPTLs),
CIL Building, 2nd floor, N.H.-IV, Faridabad-121004, Haryana**

Email address: ccc.rptl-cil@nic.in

Details of Officers/Staff posted at Centralized Coding Cell (RPTLs) along with their work/responsibility

S. No.	Name	Designation	Mobile No.	Email address
1.	Mr. Dilip S. Kapgate	PPO (Chemistry) & Officer In-Charge	9871154862	ccc.rptl-cil@nic.in , dilip.3568@gov.in
2.	Mrs. Mithu Majumdar Mandal	APPO (Chemistry)	-	mithu.majumdar@gov.in
3.	Ms. Nidhi Arya	APPO (Chemistry)	-	nidhi.arya@gov.in
4.	Sh. Puneet	APPO (Entomology)	-	puneet.ranga@gov.in
5.	Sh. Narender	MTS	-	-