

**F. No. 35011-1/2018-GA**  
**Government of India**  
**Ministry of Agriculture & Farmers Welfare**  
**Department of Agriculture & Farmers Welfare**  
**DIRECTORATE OF PLANT PROTECTION QUARANTINE AND STORAGE**  
**NH-IV, Faridabad.**

**Dated:20.12.2022'**

**OFFICE MEMORANDUM**

Subject:- Activities to be carried out during "Swachhta Pakhwda" to be observed from 16<sup>th</sup> – 31<sup>st</sup> December,2022- regarding.

The undersigned is directed to refer to the subject mentioned above and to say that it has been decided to carry out following activities during the Swachhta Pakhwda in the Directorate of PPQ&S, Faridabad.

S.No.	Date	Activities to Carried out	Time/Venue	Persons concerned
1.	16.12.2022	Displaying of banners in all the three buildings (CIL,CIB&RC &HQ) and uploading of electronic banner on website of the Dte.	11.30 AM	G.A. Section & IT cell
2.	19.12.2022	Swachhta Pledge	11.00 AM (PPA Sectt.)	All officers/officials
3.	20 & 28.12.2022	Cleanliness drives and Tree Plantation (All officers/officials will participate and clean their surroundings)	CIL/CIB&RC and HQ	All officers/officials of CIL/CIB&RC and caretaker
4.	29.12.2022	Group of officers of Dte. Will visit all section/Divisions at Hqrs./CIB&RC & CIL building and decide best Section/Division.	Whole day	1. Sh. Govind Ram, Sr.AO 2. Dr. G.K. Bunkar, DD 3. Smt. Suman Jakhar, SO (Admn.I)
5.	30.12.2022	March Past for Swachhta Pakhwada from HQ to CIB&RC and CIL	11.00 AM	All officials of Dte. Of PPQ&S

All the officers/officials of this Directorate are requested to participate in the Swachhta Pakhwada and make it a success.



(Surjeet Kumar)  
Section Officer (GA)

**Distribution**

1. All officers/officials, Dte. Of PPQ&S, Faridabad (HQ, CIL & CIB&RC)
2. All Scheme-in-Charges (PQ/Locust/IPM/TLC)
3. It Cell with the request to upload the same on the website for the Directorate.
4. PPS to PPA
5. Notice Board
6. Caretaker