

भारत सरकार
कृषि एवं किसान कल्याण मंत्रालय
(कृषि एवं किसान कल्याण विभाग)
वनस्पति संरक्षण, संगरोध एवं संग्रह निदेशालय
एन.एच.४, फरीदाबाद- १२१००१
दूरभाष: 0129-2476352 फैक्स: 0129-2412125



Government of India
Ministry of Agriculture & Farmers Welfare
(Department of Agriculture and Farmers welfare)
Directorate of Plant Protection, Quarantine &
Storage,
NH-IV, Faridabad-121001
Tel: 0129-2476352, Fax: 0129-2412125

F.No10-6/2021-P&C

Dated 6.05.2022

OFFICE MEMEMORANDUM

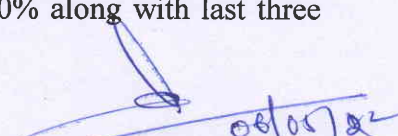
Sub:-Submission PE & Utilization Certificate in respect of construction of building/maintenance of Civil/Electrical/Horticulture work executed by CPWD-regarding

All the In-charges of sub-offices are here by advised to forward preliminary estimate of Annual maintenance of Electrical and civil and other proposal for the year 2022-23 along with utilization certificate for last three years. It has also been observed that preliminary estimate or Annual maintenance of Electrical and Civil has been forwarded by the respective In-charges neither scrutinized the proposal properly nor attached utilization certificate for the last three years. As instructions issued by Ministry of Agriculture and Farmers Welfare, Department of Agriculture & Farmers Welfare vide OM No. 11011/4/2021-GC dated 24.03.2022 to take urgent steps to reduce wasteful expenditure and aim for 20% reduction in controllable expenditure.

Many estimates received for civil and electrical maintenance proposed 02 or more contractual staff, which is not justifiable. The In-charges are advised to verify the proposal & ensure the proposal is restricted to minimum required contractual staff and verify essential qualifications of hired contractual staff by CPWD.

Further, advised to submit fresh Preliminary Estimate for renovation/maintenance of civil/electrical. Proposals submitted earlier for renovation/maintenance of civil and electrical will not be entertained.

The DA&FW has already cut 20% of the budgets, therefore all the In-charges are advised to submit fresh proposal by reducing unwanted expenditure at least by 20% along with last three years U/C certificate duly signed by CPWD authorities.


(Dr. N. Sathyanarayana)
Joint Director (P&C)

Copy to:

1. Officers-In-charges of all Sub-offices of Directorate.
2. IT cell for uploading the circular in Dte., website.
3. PPS to PPA

F.No.11011/4/2021-GC
Government of India
Ministry of Agriculture & Farmers Welfare
Department of Agriculture & Farmers Welfare
(General Coordination Division)

Room No.39, Krishi Bhawan,
Dated the 24th March, 2022

OFFICE MEMORANDUM

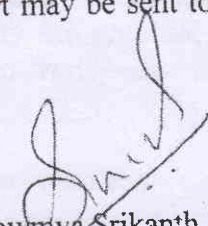
Subject:- Minutes of the meeting held on 22.03.2022 under chairmanship of Joint Secretary(GC) and Action taken on the common issues in the e-samiksha portal – Reg.

The undersigned is directed to forward herewith the minutes of the meeting held on 22.03.2022 and accordingly request to furnish the inputs on the common issue appearing in the e-samiksha portal which is as under:

"All Ministries/Departments to take urgent steps to reduce wasteful expenditure and aim for 20% reduction in controllable expenditure such as travel, office expenses, conferences, meetings, etc" [OBS/2963].

2. All Divisions are requested to furnish the Action Taken Report of the above mentioned item to GC Section in hard copy as well as soft copy (gencoord-agri@nic.in) by 28-03-2022 positively so as to enable this Division to frame a consolidated reply to be updated on the portal. In case the subject matter does not pertain to the Division, it is requested that a 'NIL' report may be sent to GC Division to facilitate compilation of reply.

Encl: As above


(Sowmya Srikanth)

Under Secretary to the Government of India

All Divisional Heads of DA&FW

Copy to:-

PPS to JS(GC)