



मि.सं./F.No. No. 32011/01/2019-Admn.III

भारत सरकार/Government of India

कृषि एवं किसान कल्याण मंत्रालय/Ministry of Agriculture & Farmers Welfare

(कृषि एवं किसान कल्याण विभाग)

(Department of Agriculture & Farmers Welfare)

वनस्पति संरक्षण, संगरोध एवं संग्रह निदेशालय

Directorate of Plant Protection, Quarantine & Storage

एन.एच.-4, फरीदाबाद (हरियाणा)

N.H.-IV, Faridabad (Haryana) – 121001

दिनांक/Date: 19th August, 2021

परिपत्र/CIRCULAR

Subject:-Grant of Financial up-gradation under Modified Assured Career Progression Scheme in the Central Government Civilian Employees.

Attention of all Officers-in-charge/Head of Offices in the Directorate is invited to the provisions contained in para No.6 of Government of India O.M. No.35034/3/2008-Estt. (D), dated 19th May, 2009 regarding implementation of the Modified Assured Career Progression Scheme (MACPS) for the Central Government Civilian Employees with effect from 01.09.2008, which provide that in order to prevent undue strain on the Administrative Machinery, the Screening Committee shall meet **twice** in a financial year i.e., preferably in first week of **January** and first week of **July** of a year for advance processing of the cases maturing in that half. Cases maturing during the **first half(April-September)** of a particular financial year shall be taken up for consideration by the Screening Committee meeting in the **first week of January**. Similarly, the Screening Committee meeting in the **first week of July** of any financial year shall process the cases that would be maturing during the **second half (October - March)** of the same financial year.

2. It has, however, been noticed that most offices are not submitting proposals as per the aforesaid time schedule for grant of financial up-gradation under MACP Scheme in respect of eligible employees to the Screening Committee.

3. It ~~is~~, therefore, requested that all officers-in-charge/H.O.O./Regional/Sub-offices ~~may~~ submit proposals for grant of MACP benefits to eligible employees in the enclosed pro-forma on or before 10th September, 2021.

Encl : Proforma

Aj Kumar
19/8/2021

(Ajay Kumar)
Chief Administrative Officer

To
All Officers in-charge/H.O.Os of the Sub-offices.

Copy to

1. I.T. Cell for uploading the same on the official website.
2. P.P.S to PPA.
3. Guard File.

PROFORMA

CHECK - LIST

INFORMATION REQUIRED TO BE PLACED BEFORE SCREENING COMMITTEE FOR THE PURPOSE OF PROCESSING THE CASES FOR GRANT OF FINANCAIL UP-GRADATION UNDER MACP SCHEME.

1.	Name of Office / Department	
2.	Name of Incumbent	
3.	Designation	
4.	Existing Pay Band + Grade Pay (Level/Cell)	
5.	REGULAR APPOINTMENT	
(a)	Date of initial regular appointment by Direct Recruitment	
(b)	Date of Clearance of Probation Period	
6.	Whether any period of extraordinary leave/dies-non/break in service	
7.	Length of regular service	

8. PROMOTION:

Sl. No.	Date of Promotion , if any	Designation of the post to which promoted	Pay Scale of the Promotional Post*	Whether Promotion accepted or not/debarment (mention period)

9. ACP / MACP GRANTED, IF ANY:

Sl.No.	Nature (1 st ACP /2nd ACP / 1 st MACP /2nd MACP)	Date of effect of ACP / MACP	Pay Scale / (Pay Band + Grade Pay) Granted on ACP/MACP** (Level/Cell)

10. ACP / MACP PROPOSED NOW:

Sl.No.	Higher Pay Band + Grade Pay being proposed as per ACP / MACP	Date of effect

* Indicate revised Pay Band + Grade Pay/Level & Cell as per accepted recommendation of 6th/7th CPC and Orders of Govt. of India.

** Copies of Order for grant of 1st ACP/2nd ACP/1st MACP/2nd MACP, if any to be attached.

(Signature of Officer-in-charge)
Where the Service Books maintained
(with Seal & date)