

File No.26-03/2024-CIR-I(E-139880)भारत सरकार/**Government of India**कृषि एवं किसान कल्याण मंत्रालय/Ministry of Agriculture & Farmers Welfare
कृषि एवं किसान कल्याण विभाग/Department of Agriculture & Farmers Welfare

वनस्पति संरक्षण, संगरोध एवं संग्रह निदेशालय

DIRECTORATE OF PLANT PROTECTION, QUARANTINE & STORAGE

केंद्रीय कीटनाशी बोर्ड एवम पंजीकरण समिति

Central Insecticides Board and Registration Committee

एन. एच. 4, फरीदाबाद (हरियाणा)-121001

N.H. IV, FARIDABAD (HARYANA)-121001

Dated: 21st February, 2024**PUBLIC NOTICE****Subject: Overhauling of the existing Know Your Company (KYC) requirement in the CROP portal for smooth interaction with IPMS.-reg.**

Reference is invited to the decision taken by the Registration Committee (RC) in its 453 meeting held on 16.01.2024 at Agenda Item No. 10.34 is reproduced below :

"RC deliberated the agenda in detail and decided to incorporate the suggestions made from Chairman, CII Task Force on Agrochemicals, for improving the existing Know Your Company (KYC) requirement in the CROP portal for smooth interaction of it with IPMS. RC decided that the requirement as prescribed may be published through public notice inviting comments and suggestions from other stakeholder before making them part of the KYC in the existing CROP portal."

2. The above decision of RC is brought to the notice of all stakeholders and it is requested to submit views/comments on this change through e-mail at cibsecy@nic.in with in 30 days of uploading of the public notice on the official website of this Secretariat.

This issues with the approval of Secretary (CIB&RC).


(Govind Ram)

Senior Administrative Officer

Copy to:

1. All Registered Pesticide Associations
2. Chairman, Registration Committee
3. PPS to PPA, Dte. of PPQ&S, NH-IV, Faridabad
4. IT Cell, HQ, Faridabad for uploading the same on the website

KYC PREVIEW

Government of India
MINISTRY OF AGRICULTURE
(DEPARTMENT OF AGRICULTURE & ~~COOPERATION~~ *Farmers Welfare*)
DIRECTORATE OF PLANT PROTECTION QUARANTINE AND STORAGE
NH IV, FARIDABAD (HARYANA)-121001

1.Name of the Company/Firm/Person				
2.Full address of Registered Office				
3.PAN number & date				
4.Full address for correspondence with email & phone number				
5.GST Numbers	Location		Number	
(Full address of each manufacturing site (including the one if located at same premises as the Registered office.)	1.			
	2.			
	3.			
6.Name of the authorized person/s submitting this Information	i) Full name			
	ii) Designation			
	iii) Email i.d.			
	iv) Landline no.			
	v) Mobile no.			
7.IEC Code Number				
8.SSI Certificate Number				
9.Company URL /Website				

Information to be furnished under the following 8 headings: -

1. Policy & Practices Information.
2. Plant & Machinery Information.
3. Quality Control Equipment Information.
4. Land & Buildings Information.
5. Financial Information.
6. Compliance Information.
7. Registration Information.
8. Production Information.
 - a. Submit each information manufacturing site wise where applicable.
 - b. No question should be left blank.
 - c. Mark reply as Y for yes, and N for No.
 - d. Do mark the number indicated for each document that is attached and as indicated in the Format.
 - e. Do mention name of Company site on each page.
 - f. The KYC Form is to be updated by 30th Sept every year or earlier, based on the completion of the Company's audit and its approval by Board of Directors/Partners/Proprietary Owner. Certain information has to be uploaded periodically, and as indicated in this performa. (SRS) for linking with CIB & RC update.
 - g. Each information given herein must be factual and accurate: any misleading/fake information given would be liable for prosecution.

Verification:

1. Policy & Practices Information

	Reply Y(yes)/ N (no)
1.1. Quality Policy	
1.1.1. Do you have a documented Quality Policy of the company? <i>If yes, then please attach a copy marked 1.1.1.</i>	<input type="checkbox"/>
1.1.2. Has the Policy been communicated to all employees of the organization in the language that everyone understands? If yes, then describe:	<input type="checkbox"/>
<div style="border: 1px solid black; padding: 5px;"> When, How? (e.g. holding employee meeting, Notice Board) </div>	
1.1.3. Whether the Policy has been displayed at prominent locations in the factory? If yes, where?	<input type="checkbox"/>
<div style="border: 1px solid black; padding: 5px;"> Locations </div>	
1.1.4. Do you have a clearly defined policy for handling consumer Complaints and returned product from the market? <i>attach a copy marked 1.1.4</i>	<input type="checkbox"/>
1.2. Safety Policy	
1.2.1. Do you have a documented Safety and Environment Policy of the company? <i>If yes, please attach a copy marked 1.2.1.</i>	<input type="checkbox"/>
1.2.2. Has the Policy been communicated to all the employees of the organization in the language(s) that everyone understands? If yes, then please specify:	<input type="checkbox"/>
<div style="border: 1px solid black; padding: 5px;"> When, How? </div>	
1.2.3. Whether the policy has been displayed at prominent location. If yes, then please specify:	<input type="checkbox"/>
<div style="border: 1px solid black; padding: 5px;"> Where, How? </div>	

1.3. Organization

1.3.1. Is the clearly defined organization chart available? *If yes, please attach a copy marked*
1.3.

1.3.2. Whether the organization chart clearly defines personnel responsible for each key area?

1.3.3. Does the responsibility chart also pinpoint the person responsible for market complaints?

1.4. Training programme

1.4.1. Whether employees are trained about the safety norms framed by the organization?

1.4.2. Does the company hold regular/ refresher training classes for the Personnel in the following area?

a. Safety & fire fighting

b. Occupational health hazards

c. Spillage control

d. Manufacturing operations

e. On site emergency

f. Offsite emergency

g. Quality consciousness

h. Samples handling

i. Use of personal protective equipment

1.5. Amenities

Employee/workers

Whether following amenities are available

1.5.1. Change room

15.2. Lockers for keeping personal items

1.6. Dispensary

KEY MAN POWER/EMPLOYEE

Name/s of

Factory Incharge..... Designation.....

Production Incharge..... Designation.....

Quality Control/Assurance Incharge..... Designation.....

Safety & Environment Incharge..... Designation.....

2. Method

2.1. Raw material and Product storage

2.1.1. Do you have a written **Standard Operating Procedures (SOP)** for Handling the following raw materials?

a. Technical

b. Solvents

c. Additives

d. Adjuvants/Inert Materials

If yes, attach a copy-marked 2.1.1.

2.1.2. Whether SOP is displayed near the workstation?

2.1.3. Whether calibration charts of storage tanks are available?

2.1.4. Whether measuring devices are calibrated at regular intervals to counter check their reliability?

2.1.5. Do you have written SOP for handling finished and packed formulations?

2.1.6. Whether the SOP for handling Packed Product is displayed near the working station? *If yes, please attach a copy marked 2.1.6*

2.2. Manufacturing

2.2.1. Whether equipment layout and flow diagram of the plant displayed at proper place in the plant?

2.2.2. Whether each equipment/storage tank/pipeline/instrument are identified and clearly labeled?

2.2.3. Do you have written SOP for every formulation you make?

2.2.4. Check whether SOP for formulation includes Following:

a. Optimum batch size

b. Complete sequence and time of operation

c. Formula of the process

d. All the safety checks	<input type="checkbox"/>
e. Sampling procedure	<input type="checkbox"/>
f. Ventilation of the equipment involved in manufacturing/formulation	<input type="checkbox"/>
g. Decontamination after change in formulation product.	<input type="checkbox"/>
2.2.5. Do you have formats for daily production report?	<input type="checkbox"/>
2.2.6. Do you have preventive maintenance plan?	<input type="checkbox"/>
2.2.7. Whether calibration of all equipment and instrument is done and calibration on shop floor?	<input type="checkbox"/>
2.2.8. Do you have SOP for reprocessing the rejected batch?	<input type="checkbox"/>
2.2.9. Do you maintain batch wise log sheet of production is recorded.	<input type="checkbox"/>
2.3. Quality Assurance	
2.3.1. Do you have clearly defined system for quality assurance?	<input type="checkbox"/>
2.3.2 Do you keep records of tests done for raw materials, packaging Materials and finished products?	<input type="checkbox"/>
2.3.3. Do you have standard samples for counter testing and are recorded for traceability?	<input type="checkbox"/>
2.3.4. Do you preserve the samples till the expiry date of the batch, for testing to attend to customer complaints if received?	<input type="checkbox"/>
2.3.5. Do you have preventive and periodic maintenance plans for analytical Instruments?	<input type="checkbox"/>
2.3.6 Does reliability check plans and SOP for calibration of laboratory Equipment exist.	<input type="checkbox"/>
<i>If yes, please attach a copy marked 2.3.12</i>	<input type="checkbox"/>
2.4. Safety, Health & Environment	
2.4.1. Whether a documented system has been prepared for the precautions to be taken by workers before going to manufacturing area, lunch / dinner / tea and rest room etc. from manufacturing area?	<input type="checkbox"/>
<i>If yes, please attach a copy marked 2.4.1</i>	<input type="checkbox"/>

2.4.2. Whether this document necessarily consist of the following:	
a. Where and how to keep personal belongings and eatables?	<input type="checkbox"/>
b. Where, when and how to wash hands, face etc.?	<input type="checkbox"/>
c. Where, when and how to take bath after working?	<input type="checkbox"/>
2.4.3. Whether the workers have adequately been trained for the above?	<input type="checkbox"/>
2.4.4. Do you have safety data sheets available for the following materials:	
a. For each a.i. (Technical) pesticide	<input type="checkbox"/>
b. Chemicals and intermediates	<input type="checkbox"/>
c. Solvents	<input type="checkbox"/>
d. Each and every adjuvant/additive	<input type="checkbox"/>
2.4.5. Do you have SOP for the following:	
a. Handling of hazardous material?	<input type="checkbox"/>
b. Spillage control of hazardous material?	<input type="checkbox"/>
c. Decontamination of equipment?	<input type="checkbox"/>
d. Using air-breathing apparatus?	<input type="checkbox"/>
<i>If yes, please attach a copy marked 2.4.5</i>	<input type="checkbox"/>
2.4.6. Whether SOPs are displayed at prominent places in the plant for all the persons to view?	<input type="checkbox"/>
2.4.7. Whether vents of all the equipment are connected to a suitable air treatment system?	<input type="checkbox"/>
2.4.8. Do you have waste treatment and disposal system?	<input type="checkbox"/>
Attach its flow diagram marked 2.4.8.1	<input type="checkbox"/>
2.4.9. Have you developed a safety procedure for unloading and reprocessing the rejected batch?	<input type="checkbox"/>
2.4.10. Do you have a Manual for dealing for fire hazards?	<input type="checkbox"/>

2.4.11. Does this Manual contain the following:

a. List of Persons responsible to deal with emergency?

b. Procedure on dealing with small and big fire?

c. Use of fire extinguishers?

d. Responsibilities of the persons during emergency?

e. List of important Telephone nos. including that of Fire
brigade Police, Senior Officers of the Company.

f. List of fire extinguisher and document showing location of
each fire extinguisher in the factory premises?

g. Document showing location of fire alarm in the factory?

h. SOP for operating fire hydrant system?

i. Refilling fire-fighting equipment?

2.4.12. Preventive maintenance schedule of fire extinguishers and fire hydrant system has been prepared?

2.4.13. Are you keeping a record of the mock drills being done for firefighting?

3. Raw material storage facilities

3.1. a. Do you have safe (safety against fire and exposure) area for Storage

b. Do you have a covered, adequately sized and properly ventilated shed for storage?

4. Storage

a. Do you have safe unloading system for solvents received in tankers?

b. Do you have safe (in terms of stacking heights), covered, adequately sized and properly ventilated shed for storage?

c. Do you have a separate area for keeping rejected raw materials?

5. Storage and finished goods

5.1. Do you have covered and adequately sized storage area for keeping finished product?

5.2. Whether the storage area is provided with adequate fire proof lights?

5.3. Whether the area is properly ventilated?

5.4. Whether the area is provided with firefighting equipment?

5.5. Whether separate storage area provided for herbicides?

5.6. Whether separate quarantine space provided for rejected/returned goods?

6. Safety, health and environment

6.1. Whether the worker amenity and canteen are situated sufficiently far away, as per the norms, from the manufacturing unit and storage area for raw and finished goods?

6.2. Does the plant building been provided with lightening arrestor?

6.3. Does the building and plant & machinery in it meant for formulation of herbicides is used exclusively for this purpose only? Is it separately located and used exclusively to avoid cross contamination.

6.4. Does the building has separate area for storing following materials:

a. Raw materials

b. Packing materials

c. Rejected materials

d. Finished products

6.5. Do you have proper disposal system for following:

a. Solid waste?

b. Rejected packing components?

c. Rejected product? (As per CIB/Excise guidelines)

6.6. Do you have fire-fighting equipment on each floor of the plant?

6.7. Do you have fire hydrant system?

6.8. Do you have sufficient quantity of following personnel protective equipment:

a. Cotton hand gloves

b. Hand gloves rubber

c. Surgical hand gloves

d. Nose filters

e. Cotton masks

f. Goggles

g. Safety shoes

h. Air breathing apparatus

i. Face shields

j. Helmets

k. Cotton caps

l. Workers Uniform for work area

m. Firefighting kit

n. Safety belt

6.9. Are the workers being provided with fresh duly washed working uniform at the beginning of every shift?

6.10. Do you have a collection area for used uniforms, where every employee can keep his used uniform at the end of the shift and then sent to decontamination plant for washing?

6.11. Do you have in house clothes washing machine and decontamination facility?
If not, describe how the uniforms are washed after use.

6.12. Does the dispensary have following facility:	
a. First aid box	<input type="checkbox"/>
b. Oxygen cylinder with its fixtures and regulator	<input type="checkbox"/>
c. Stretcher	<input type="checkbox"/>
d. Wheelchair	<input type="checkbox"/>
e. Eye wash station	<input type="checkbox"/>
f. Adequate quantity of atropine injection and tablets	<input type="checkbox"/>
g. Cholinesterase kit	<input type="checkbox"/>
h. Ambulance	<input type="checkbox"/>
i. In house Doctor/paramedic.	<input type="checkbox"/>
j. Doctor on call.	<input type="checkbox"/>
6.13. Whether arrangements have been made with nearby specialty hospital to treat cases in emergency?	<input type="checkbox"/>
6.14. Whether plant/equipment for manufacture of herbicides/weedicides all together separate to avoid cross contamination?	<input type="checkbox"/>
6.15. Health record of workers as specified in insecticide act.	<input type="checkbox"/>
Any other remarks <div style="border: 1px solid black; height: 120px; width: 100%;"></div>	

Verification

I.....S/D/o..... do hereby solemnly verify that to the best of my knowledge and belief, the information given in the application and the annexures attached to it are correct and complete. I clearly understand that the Certificate of Registration and Manufacturing License after issuance is liable to be cancelled, as well as any legal action against me, if any information or data submitted with the application is found incorrect or false at any stage or any condition of the Registration Certificate or Manufacturing Licence granted against this application is violated.

I hereby confirm that the equipment's installed are of the right specifications and materials of construction, and all necessary attention to safety, environmental precautions have been taken to and ensure consistent quality of the finished products manufactured by us.

I further declare that I am making this application in my capacity as and that I am competent to make this application and verify it by virtue of, an attested copy of which is enclosed herewith.

Place.....
Date.....

Signature
Name :
Designation :
Company :

2. Plant & Machinery Information

WHICH TYPES OF FORMULATIONS

YES/NO

1	Emulsifiable Concentrate (EC)	
2	Suspension Concentrate (SC)	
3	Water Dispersible Granule (WDG)	
4	Wettable Powder (WP)	
5	Granules Formulation	
6	Soluble concentrate (SL)	
7	Micro emulsion (ME)	
8	Oil dispersion (OD)	
9	Water soluble powder (SP)	
10	Water dispersible powder for slurry treatment (WS)	
11	Flowable concentrate for seed treatment (FS)	
12	Capsule Suspension (CS)	
13	A mix formulation of CS and SC (ZC)	
14	A mix formulation of CS and SE (ZE)	
15	A mix formulation of CS and EW (ZW)	
16	Emulsion oil in water (EW)	
17	Suspo-emulsion (SE)	
18	Water soluble granules (SG)	
19	Technical Grade Manufacture	

Mark Formulation wise equipment installed

_YES/NO

1	Emulsion Concentrate (EC)
1.1	Manufacturing equipment for EC plant

- Bulk storage tank for solvent
- SS Mixing vessel with stirrer
- Charging pump
- Fume ducting with scrubber
- Filtration equipment
- SS Storage Vessel for finished product
- Weighing machine or platform balance
- Packing/filling machine line
- Labelling/Batch Marking ETC
- Vent Hoods

2	Suspension Concentrate (SC)
2.1	Manufacturing equipment for SC plant

- SS pre mixing vessel with stirrer
- SS storage vessel with stirrer
- Jacketed SS Vessel for Gum solution with Stirrer
- Charging pump
- Bead mill/Colloid mill
- Dust collector with scrubber
- Weighing machine or platform balance
- Packing/filling machine line
- Labelling/Batch Marking etc.
- Chilling plant with cooling tower

3	Water Dispersible granules (WDG)
3.1	Manufacturing equipment for Extruded Granules plant

- Grinding machine pulverize/ACM/Jet Mill
- SS Pre/post mixer or blender
- Extruder
- Sieving machine
- Fluid bed or Tray Dryer
- Hot air generator
- Dust collector with scrubber
- Weighing machine or platform balance
- Packing/filling machine line
- Labelling/Batch Marking etc.
- Air compressor with receiver tank

3	Water Dispersible granules (WDG)
3.2	Manufacturing equipment for Spray dried Granules plant

- SS pre mixing vessel with stirrer
- SS storage vessel with stirrer
- Jacketed SS Vessel for Gum solution with Stirrer
- Charging pump
- Bead mill/Colloid mill

- Spray drying plant
- Hot air generator
- Sieving machine
- Dust collector with scrubber
- Weighing machine or platform balance
- Packing/filling machine line
- Labelling/Batch Marking ETC
- Air compressor with receiver tank
- Chilling plant with cooling tower

4	Wettable powder (WP)
4.1	Manufacturing equipment for WP plant

- Grinding machine pulverizer/ACM/Jet Mill
- SS Pre mixer or blender
- Blender mixer
- Formulated product storage silo
- Dust collector with scrubber
- Weighing machine or platform balance
- Packing/filling machine line
- Labelling/Batch Marking etc.
- Air compressor with receiver tank
- Chilling plant with cooling tower

5	Granules Formulation
5.1	Manufacturing equipment for Granule plant

- Vibro sifter/siever for blank carrier material
- Feeding channel/Chute/buclet elevator/Screw conveyer
- Raw material feed tank
- Blender/ Rotary mixer
- Siever
- Bag filler
- Weighing machine or platform balance
- Dryer
- Sprayer
- Packing machine
- Labelling/Batch Marking etc.

6	Soluble concentrate (SL)
6.1	Manufacturing equipment for SL plant

- Bulk storage tank for solvent
- SS Mixing vessel with stirrer
- Charging pump
- Fume ducting with scrubber
- Filtration equipment
- SS Storage Vessel for finished product
- Weighing machine or platform balance
- Packing/filling machine line
- Labelling/Batch Marking etc.
- Vent Hoods

7	Micro emulsion (ME)
7.1	Manufacturing equipment for ME plant

- Bulk storage tank for water/solvent
- SS Mixing vessel with stirrer
- Charging pump
- Fume ducting with scrubber
- Filtration equipment
- SS Storage Vessel for finished product
- Weighing machine or platform balance
- Packing/filling machine line
- Labelling/Batch Marking etc.
- Vent Hoods

8	Oil dispersion (OD)
8.1	Manufacturing equipment for OD plant

- Jacketed SS high shearing mixing vessel
- SS storage vessel with stirrer
- Charging pump
- Bead mill/Colloid mill
- Dust collector with scrubber
- Weighing machine or platform balance
- Packing/filling machine line
- Labelling/Batch Marking etc.
- Chilling plant with cooling tower

9	Water soluble powder (SP)
9.1	Manufacturing equipment for SP plant

- Grinding machine pulverizer/ACM/Jet Mill
- SS Pre mixer or blender
- Blender mixer
- Formulated product storage silo
- Dust collector with scrubber
- Weighing machine or platform balance
- Packing/filling machine line
- Labelling/Batch Marking ETC
- Air compressor with receiver tank
- Chilling plant with cooling tower

10	Water dispersible powder for slurry treatment (WS)
10.1	Manufacturing equipment for WS plant

- Grinding machine pulverizer/ACM/Jet Mill
- SS Pre mixer or blender
- Blender mixer
- Formulated product storage silo
- Dust collector with scrubber
- Weighing machine or platform balance
- Packing/filling machine line
- Labelling/Batch Marking etc.
- Air compressor with receiver tank

- Chilling plant with cooling tower

11	Flowable concentrate for seed treatment (FS)
11.1	Manufacturing equipment for FS plant

- Jacketed SS high shearing mixing vessel
- SS storage vessel with stirrer
- Jacketed SS Vessel for Gum solution with Stirrer
- Charging pump
- Bead mill/Colloid mill
- Dust collector with scrubber
- Weighing machine or platform balance
- Packing/filling machine line
- Labelling/Batch Marking etc.
- Chilling plant with cooling tower

12	Capsule Suspension (CS)
12.1	Manufacturing equipment for FS plant

- Jacketed SS high shearing mixing vessel
- SS storage vessel with stirrer
- Jacketed SS Vessel for Gum solution with Stirrer
- Charging pump
- Bead mill/Colloid mill
- Dust collector with scrubber
- Weighing machine or platform balance
- Packing/filling machine line
- Labelling/Batch Marking etc.
- Steam boiler or water bath

13	A mix formulation of CS and SC (ZC)
13.1	Manufacturing equipment for ZC plant

- SS pre mixing vessel with stirrer
- Jacketed SS high shearing mixing vessel
- SS storage vessel with stirrer
- SS post mixing vessel with stirrer
- Jacketed SS Vessel for Gum solution with Stirrer
- Charging pump
- Bead mill/Colloid mill
- Dust collector with scrubber
- Weighing machine or platform balance
- Packing/filling machine line
- Labelling/Batch Marking etc.
- Chilling plant with cooling tower
- Steam boiler/ water bath

14	A mix formulation of CS and SE (ZE)
14.1	Manufacturing equipment for ZE plant

- SS pre mixing vessel with stirrer
- Jacketed SS high shearing mixing vessel
- SS storage vessel with stirrer

- SS post mixing vessel with stirrer
- Jacketed SS Vessel for Gum solution with Stirrer
- Charging pump
- Bead mill/Colloid mill
- Dust collector with scrubber
- Weighing machine or platform balance
- Packing/filling machine line
- Labelling/Batch Marking etc.
- Chilling plant with cooling tower
- Steam boiler/ water bath

15	A mix formulation of CS and EW (ZW)
15.1	Manufacturing equipment for ZW plant

- SS pre mixing vessel with stirrer
- Jacketed SS high shearing mixing vessel
- SS storage vessel with stirrer
- SS post mixing vessel with stirrer
- Jacketed SS Vessel for Gum solution with Stirrer
- Charging pump
- Bead mill/Colloid mill
- Dust collector with scrubber
- Weighing machine or platform balance
- Packing/filling machine line
- Labelling/Batch Marking etc.
- Steam boiler/ water bath

16	Emulsion oil in water (EW)
16.1	Manufacturing equipment for FS plant

- Jacketed SS high shearing mixing vessel
- SS storage vessel with stirrer
- Jacketed SS Vessel for Gum solution with Stirrer
- Charging pump
- Dust collector with scrubber
- Weighing machine or platform balance
- Packing/filling machine line
- Labelling/Batch Marking etc.
- Chilling plant with cooling tower

17	Suspo-emulsion (SE)
17.1	Manufacturing equipment for SE plant

- Jacketed SS high shearing mixing vessel
- SS storage vessel with stirrer
- Jacketed SS Vessel for Gum solution with Stirrer
- Charging pump
- Bead mill/Colloid mill
- Dust collector with scrubber
- Weighing machine or platform balance
- Packing/filling machine line
- Labelling/Batch Marking etc.
- Chilling plant with cooling tower

18	Water soluble granules (SG)
18.1	Manufacturing equipment for Extruded Granules plant

- Grinding machine pulverizer/ACM/Jet Mill
- SS Pre/post mixer or blender
- Extruder
- Sieving machine
- Fluid bed or Tray Dryer
- Hot air generator
- Dust collector with scrubber
- Weighing machine or platform balance
- Packing/filling machine line
- Labelling/Batch Marking etc.
- Air compressor with receiver tank

Mark if manufacturing technical grade Insecticides/Pesticides

19	Technical Grade Manufacture
19.1	Plant and Machining Installed

- | | | |
|--------------------------|---|--------------------------|
| <input type="checkbox"/> | Control console | <input type="checkbox"/> |
| <input type="checkbox"/> | Feed tank for raw material | <input type="checkbox"/> |
| <input type="checkbox"/> | Reactors | <input type="checkbox"/> |
| <input type="checkbox"/> | Distillation towers | <input type="checkbox"/> |
| <input type="checkbox"/> | Evaporators | <input type="checkbox"/> |
| <input type="checkbox"/> | Condensers/ Heat exchangers | <input type="checkbox"/> |
| <input type="checkbox"/> | Boiler/ Steam Plant | <input type="checkbox"/> |
| <input type="checkbox"/> | Chilling System | <input type="checkbox"/> |
| <input type="checkbox"/> | Crystallizers | <input type="checkbox"/> |
| <input type="checkbox"/> | Centrifuges | <input type="checkbox"/> |
| <input type="checkbox"/> | Driers | <input type="checkbox"/> |
| <input type="checkbox"/> | Phase seperators | <input type="checkbox"/> |
| <input type="checkbox"/> | Extractors | <input type="checkbox"/> |
| <input type="checkbox"/> | Storage Tanks | <input type="checkbox"/> |
| <input type="checkbox"/> | Pollution Treatment equipment | <input type="checkbox"/> |
| <input type="checkbox"/> | Fire Fighting Facilities | <input type="checkbox"/> |
| <input type="checkbox"/> | Packing System | <input type="checkbox"/> |
| <input type="checkbox"/> | Scrubber System | <input type="checkbox"/> |
| <input type="checkbox"/> | Pumps | <input type="checkbox"/> |
| <input type="checkbox"/> | Filters | <input type="checkbox"/> |
| <input type="checkbox"/> | Powder Transfer System | <input type="checkbox"/> |
| <input type="checkbox"/> | Local Exhaust Ventilation System | <input type="checkbox"/> |
| <input type="checkbox"/> | Vaccum Systems (Ejectors/Vaccum Pumps) | <input type="checkbox"/> |
| <input type="checkbox"/> | Utilities Facility (N2, Air, Chilled Water/Brine) | <input type="checkbox"/> |
| <input type="checkbox"/> | Cooling System | <input type="checkbox"/> |

3. Quality Control Equipment Information:

QC Equipment installed in Laboratory

Y/N

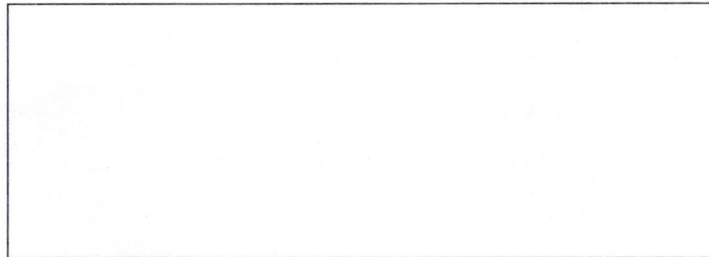
- Gas Chromatography (GC)
- GC MS
- LC MS
- GC Headspace
- High performance liquid Chromatography (HPLC)
- Sonicator
- UV-VIS Spectrophotometer
- Flash point apparatus
- Karl fisher Titrator
- pH Meter
- Electronic weighing Balance for Wet Lab
- Analytical Weighing Balance
- Heating Mantles
- Hot Plates
- Magnetic Stirrers
- Wrist Shaker
- Hot air oven

Analytical Instruments for Laboratory

- Particle Size Analyzer
- Viscometer
- Mechanical Stirrer
- Fume hood
- BIS Test Sieves
- Melting Point Apparatus
- Stop Watch
- Water Distillation Unit
- Solvent Distillation apparatus
- Air Conditioner

4. Land & Buildings Information

Add of the site



- a) Total land area at site:.....s.m.
- b) Area used for formulation:.....s.m.
- c) Area used for technical manufacturing.....s.m.
- d) Covered area for QC Laboratory.....s.m.
- e) Covered area for R & D Laboratory.....s.m.
- f) Covered Area used for waste treatment.....s.m.
- g) Covered Area used for worker facilities.....s.m.
- h) Covered area used for medical emergency.....s.m.
- i) Geo tagging (Log & Lot) East/west/north/south
- j) Covered area for QC lab/Tech/Worker facility

- Mention what is on its:
 - East.....
 - West.....
 - North.....
 - South.....

Other items for Laboratory

- Micro Syringe for GC and Micro Syringe for
- Internal Standards
- A Grade Glassware
- Refrigerator
- Required Laboratory reagents
- Gas Cylinders of Nitrogen, Hydrogen and Zero air
- Gas Generators (Air, N₂, H₂)
- Specification/BIS Standards of products to be tested/manufactured
- Proper Storage Facilities to store lab re agents, batch wise samples of finished products



5. FINANCIAL INFORMATION

Information on				
S.No.		2020-21	2021-22	
1.	Net Sales Turnover of pesticides			
2.				
2	Value of Plant and Machinery			
	Gross-			
	Net-			
3	Value of QC Equipment			
	Gross-			
	Net-(After Depreciation)			
4	Cost of Buildings			
5	Annual Rent Paid for Building (if Rent Paid)			
6.	Annual Rent Paid for Exports			
7.	Net value of Exports			
8.	Net value of Imports			

- a) The above data is required for the business of pesticides and their intermediates manufacturing only.
- b) Do not include data of other products business in the above.
- c) All figures are to be given in lakhs in each column.

6. COMPLIANCE INFORMATION

(To be submitted separately for each manufacturing site).

1. Approval received from the Chief Inspector of Factories valid up to(date)
Marked as 2A
2. Approval received to operate from the State Pollution Control Board valid up to
.....**Marked as 2B**
3. Approval received from the Petroleum and Explosives Safety Organisation for storage of
solvents etc. valid upto.....**Marked as 2C**
4. Approval/NOC from the Fire Deptt valid upto.....(date) **Marked as 2D**
5. Copies of the electricity bills for immediate past 3 months. **Marked as 2E,2F,2G**
6. Copy of insurance taken under the Public Liability Act 1961 valid up
to.....**Marked as 2H**
7. Copy of Site plan prepared for emergency response duly approved by DISH Authorities.
(Factory Inspector)
8. A map of the Factory Land showing different buildings and marked for Raw Material
Storage, Production Area, Quality Control Lab, Workers Amenities and Office Premises.
It should be in A-4 size sheet. **Marked as 2I**

Accreditation:

Do you have any of the following accreditation, if yes give date of accreditation of validity

GLP	
NABL	
ISO 27000	

9. Site wise **option** of manufacturing license.

7. Registrations Information:

A.

S.No.	Name of Product	Regn No.	Date of Registration	Section category	Type	Name of approved source of import	I/F/H/Bio	Yes/No	Manufacturing License

*e.g. TI vs TIM)

(Type in chronological order)

B. Export only Registration

S.No.	Name of Product	Regn No.	Date of Registration	Section category	Type	Name of approved source of import	I/F/H/Bio	Yes/No	Manufacturing License

*e.g. TI vs TIM)

(Type in chronological order)

C. Registration for imports against Exports

S.No.	Name of Product	Regn No.	Date of Registration	Section category	Type	Name of approved source of import	I/F/H/Bio	Yes/No	Manufacturing License

*e.g. TI vs TIM)

D. Bio Pesticide Registrations
(Type in chronological order)

S.No.	Name of Product	Regn No.	Date of Registration	Section category	Type	Name of approved source of import	I/F/H/Bio	Yes/No	Manufacturing License

E. Name and designation of the Expert Staff as given in Form III 2(a).

S.No.	Name	Designation

F. Endorsements

Company Name change: