

F.No. 35011/1/2018-GA
Government of India
Ministry of Agriculture & Farmers Welfare
Department of Agriculture & Farmers Welfare
DIRECTORATE OF PLANT PROTECTION, QUARANTINE AND STORAGE
CGO Complex, NH-IV, Faridabad.

Dated: 22.09.2022

OFFICE MEMORANDUM

Subject: Activities to be carried out during " Swachhta Campaign" to be observed during 2 – 31 October, 2022 –reg.

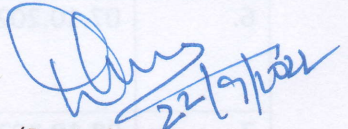
The undersigned is directed to refer to the subject mentioned above and to say that it has been decided to carry out the following activities during the Swachhta Campaign in the Directorate of PPQS, Faridabad during 02-31 October, 2022:-

Sr. No.	Date	Activities to be Carried out	Time/Venue	Persons Concerned
1.	02.10.2022	Holiday		
2.	03.10.2022	Displaying of Banners, Pamphlets and distribution & uploading the letter on website of the Dte.	11.30AM	GA Section
3.	04.10.2022	Swachhta Pledge	11.30 (PPA Sectt.)	All Officers/Officials
4.	05.10.2022	Holiday (Dussehra)		
5.	06.10.2022	Tree Plantation	10.00 AM (Hqr)	GA Section, Officials of Hqr. and Caretaker
6.	07.10.2022	Tree Plantation	10.00AM (CIBRC)	GA Section, Officials of CIBRC, CIPMC and Caretaker
7.	08.10.2022	Holiday (Saturday)		
8.	09.10.2022	Holiday (Sunday)		
9.	10.10.2022 To 14.10.2022	Cleanliness drive (All employees will participate and clean their Sections/surroundings)	Head Quarters	GA Section and all officials of Hqr.
10.	15.10.2022	Holiday (Saturday)		
11.	16.10.2022	Holiday (Sunday)		
12.	17.10.2022	Tree Plantation	10.00AM (CIL)	GA Section, Officials of CIL and Caretaker
13.	18.10.2022 To 21.10.2022	Cleanliness drive (All employees will participate and clean their Sections/surroundings)	CIL	GA Section and all officials of CIB&RC
14.	22.10.2022	Holiday (Saturday)		
15.	23.10.2022	Holiday (Sunday)		
16.	24.10.2022	Holiday (Deepawali)		

17.	25.10.2022 to 27.10.2022	Cleanliness drive (All employees will participate and clean their Sections/surroundings)	CIBRC	GA Section and all officials of CIBRC
18.	28.10.2022	Extensive exercise for weeding out of old records as per existing guidelines	Whole day	All Divisional In charges/all officials
19.	29.10.2022	Holiday (Saturday)		
20.	30.10.2022	Holiday (Sunday)		
21.	31.10.2022	Group of Officers of Dte will visit all Section /Divisions at Hqr. /CIBRC & CIL Building and decide best Section/ Division. March Past for Swachhta Campaign	10.00AM to 01.00PM 03.30PM	1. Sh. Davinder Kumar, Under Secretary(Hqr) 2. Sh. Avinash Jha, Accounts Officer 3. Sh. S. N. Singh, AD PQ Div.

Caretaker is directed to ensure that the photography of all the activities is carried out and submitted to the undersigned on daily basis.

All the officers/officials of this Directorate are requested to attend the programme and make it a success.


(Davinder Kumar)
Under Secretary (Hqr)

Distribution

1. All officers/officials, Dte of PPQS, Faridabad (HQ, CIL & CIBRC)
2. All Scheme-in-Charges (PQ/Locust/IPM/TLC)
- 3 IT Cell with the request to upload the same on the website of the Directorate
4. PPS to PPA
5. Notice Board
6. Caretaker