OFFICE MEMORANDUM

Subject: Minutes of Meeting of Standing Committee on Government e-Marketplace (SCO-GeM) - reg.

The undersigned is directed to forward herewith a copy of DAC&FW letter No. 21-19/2016-GAI-II dated 18th May, 2018 on the above mentioned subject with the request to furnish the report regarding purchase of goods/services through GeM as well as from Open Market during 2017-18 and 2018-19 to Adm.IV Section for onward transmission to DAC&FW at the earliest.

To,

All Sub-Offices of the Dte. of PPQS

Copy to: (i) All Scheme-in-charges, Dte. of PPQS, Faridabad.
(ii) PS to PPA.
(iii) IT Cell for uploading the above OM with its encls.
No. 21-19/2016-GAI
Government of India
Ministry of Agriculture and Farmers Welfare
Department of Agriculture, Cooperation and Farmers Welfare

Krishi Bhawan, New Delhi
Dated, the 1st May, 2018

Office Memorandum

Subject: Minutes of Meeting of Standing Committee on Government e-Marketplace (SCO-GeM)—reg.

The undersigned is directed to refer to the subject mentioned above and to forward herewith the minutes of meeting of Standing Committee on Government e-Marketplace (SCO-GeM) held on 10.05.2018 under chairmanship of AS &FA for information and necessary action.

2. All the Divisional Heads are requested to forward the minutes of the meeting to all attached/subordinate offices/PSUs/ Autonomous Bodies under their administrative control with the request to furnish the report regarding purchase of goods/services through GeM as well as from open market during 2017-18 and 2018-19 and forward the same to GA section for perusal of SCO-GeM

( V. Suresh)
Under Secretary (GA)
Tel. 2338 4929

1. All Divisional Heads
2. Chief Controller of Accounts (CCA)
3. Director (GA/T)
4. Director (M&T/PP)
5. Sr. General Manager (Production & MM), NSC, Beej Bhawan,
Pusa Complex, New Delhi-110012

Copy for information to:-
1. PPS to AS&FA
2. PPS to JS(A)

[Handwritten notes]
To: DPE and NIPHM
For inputs on NIPHM

Scheme Officer
Rahul Tyagi
21/5
Minutes of the Meeting of Standing Committee on Government e-Marketplace (SCO-GeM) held at 1500 Hrs. on 10.05.2018

A Meeting of the Standing Committee on Government e-Marketplace (SCO-GeM) was held at 1500 Hrs on 10.05.2018 under the Chairmanship of Addl. Secretary & Financial Advisor in Conference Room No.138, Krishi Bhavan. List of the participants is annexed.

2. AS&FA welcomed the members and summed up the mandate of the Committee inter alia as under:
   a. Identification of products required which are currently not on GeM for listing in GeM;
   b. Review of procurements through GeM including payments and report to GeM SPV wherever action is required;
   c. Monitor and ensure timely payments to suppliers by procuring agencies from the Ministry;
   d. Organise training programs for staff regularly and periodic interaction sessions with GeM officials to ensure efficient procurements on GeM;
   e. Monitor use of GeM by all agencies and offices attached to the Ministry/department and ensure cost-efficient procurement.

3. It was informed that in DAC&FW, all the items/services available on GeM are being purchased through GeM only. During FY 2017-18, 428 orders for goods amounting to Rs 192 crore & 3 orders for services and during FY 2018-19, 66 orders amounting to Rs 62.43 lakh have been placed on GeM by the GA Section.

4. As regards, action taken on the DO letter from Secretary, Department of Commerce regarding delay in payment to firms towards procurement on GeM, the status was clarified as under:

   Out of 77 pending payments mentioned in the above letter, 63 payments were related to ICAR, 3 to DADF, 10 to attached/subordinate offices of DAC&FW and one to DAC&FW Hqrs.

5. During the meeting the following problem areas in implementation of GeM were highlighted:
   a. Quality of products: It was mentioned that there is no proper check for quality of products on GeM. Issues relating to quality of product are being faced by users on delivery of products.
   b. MRP/Price Differential: Same items are available on GeM portal either with different MRP or with highly variable rates, thereby making it difficult to choose the right product.
c. **Fake documents.** Sellers are providing fake documents during submission of bids which makes the process lengthy and problematic.

d. **Help Desk.** GeM helpdesk is totally unsatisfactory and users are being misguided due to lack of knowledge on particular matters.

e. **Hiring of vehicles.** It is difficult to manage need based hiring of vehicles (full day/half day) through GeM as requests from users are usually received very late and Service Providers on GeM are having 48 hours to accept/cancel the order. In case of cancellation, an awkward situation arises with users to manage the situation.

f. **Rate Contract.** There are some Rate Contracts in the Department which are providing genuine products on cheaper rates than GeM and Department is purchasing some goods through these Rate Contracts.

6. **It was suggested by the General Administration Section that MRP check should be done at initial level by GeM. Buy-back facility, customer feedback system need to be incorporated in GeM portal.**

7. **After the discussion, Chairman directed as under:**

a. **The meeting of the SCO-GEM should be held every fortnight to discuss the agenda points set by DoE for proper monitoring of the GeM usage and performance.** A monthly progress report may be sent to the Secretary (Expenditure). In case of non-availability of AS&FA, the meeting will be taken by JS(A).

b. **Administration of GeM may be informed to consider blacklisting of the fake/non-genuine sellers as per user experiences.**

c. **All the attached/subordinate offices of DAC&PW may be asked for a report regarding the purchase of goods/services through GeM as well as directly from open market.**

d. **GeM may be requested to introduce maintenance contract on the portal and to strengthen the GeM helpdesk.**

e. **A contract may be made from open market for hiring of vehicles on need basis which can be used in case of emergent situations.**

f. **For the items/services not available on GeM, the practice being followed in other Ministries/Departments may be ascertained.**

(g. **All the purchases are to be done through GeM. Goods may be purchased through RCs only in case these are not available on GeM.**

The meeting ended with vote of thanks.
List of the participants:

1. Sh. B. Pradhan, AS&FA
2. Dr. Tarsem Chand JS:A
3. Smt. Krishna Tyagi, CCA
4. Sh. Gejendra Singh, Director (GA/IT)
5. Sh. A. P. Singh, ADC (Crops)
6. Sh. Kuldip Singh, Sr. GM, NSC
7. Sh. S. Selvaraj, DC (Seeds)
8. Smt. V. Tatwar, US(M&T)
9. Sh. V. Surendra, US(GA)
10. Sh. Kamal Gandhi, SO(M&T)
11. Dr. Brijesh Tripathi, AD (PP)
12. Sh. Jitendra Kumar Jangid, SO(GA)