



सत्यमेव जयते

F. No.33011-29/2016-GA (Pt.)

भारत सरकार/ Government of India

कृषि एवं किसान कल्याण मंत्रालय / Ministry of Agriculture & Farmers Welfare

कृषि, सहकारिता एवं किसान कल्याण विभाग / Department of Agri., Cooperation & Farmers Welfare

वनस्पति संरक्षण, संगरोध एवं संग्रह निदेशालय / Directorate of Plant Protection, Quarantine & Storage

एन.एच.4, फरीदाबाद(हरियाणा)121001-/ N.H.-4, Faridabad -121001

दिनांक/Date: 25th February, 2019.

Addendum No.1

Sub: Guidelines to nominate various Teams/Committees relating to physical verification, disposal of Stores and Auction Committee –reg.

In continuation of this Directorate O.M. of even number Dated 2nd January, 2019 on the above mentioned subject, a lot of communications have been received in the Directorate seeking approval of HOD for constitution of teams for various activities for the work prescribed in inventory management.

2. The Competent Authority of this Directorate has already delegated his power to depute officer(s) for physical verification to the Regional Incharges for all schemes vide this Directorate's Circular of even number dated 2nd August, 2018.

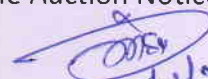
3. In this connection, the Competent Authority has further decided to delegate his power for constitution of following Committees to the Regional-in-charges:

- (i) Committee at appropriate level to declare item(s) as surplus or obsolete or unserviceable and to prepare a report of stores for disposal in Form GFR-10 which are required for disposal of unserviceable items as per Rule 217 of GFR, 2017 and
- (ii) Committee for Auction of unserviceable items as per Rule 220 of GFR, 2017

4. If it is felt at any stage that presence of Regional-in-charge is essential in any Committee for disposal of unserviceable goods then the approval of Scheme-in-charge is mandatory.

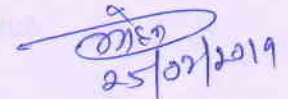
5. Incharge, TLC will constitute team or Committee for physical verification of stores/disposal of goods and Auction activities of RPTLs from the officers of RPTLs or nearby sub-stations of PQ/IPM.

6. Further, as per Rule 218 of GFR, 2017, the unserviceable Goods will be disposed of through advertised tender or public auction only when the assessed residual value is above Rs. Two Lakh. Therefore, the Officer-in-charge is advised to send the proposal for publishing the Auction Notice in Newspaper only when the


25/02/2019

assessed residual value is above Rs. Two Lakh. The proposal should be sent alongwith the quotation obtained directly from **DAVP** instead of estimate collected from local newspaper(s) office. In case, the assessed residual value is less than Rs. Two Lakh then the surplus/obsolete/unserviceable goods could be disposed of by publishing the Auction Notice on Notice Board of the office and Public Places like Bus Stand/Railway Station etc. and also inviting the local Kabaries instead of publishing the Auction Notice in Newspapers. In addition, the Station-in-charge is also advised to dispose of unserviceable store/vehicles as per existing provisions of GFR, 2017.

7. This issue with the approval of PPA.

Handwritten signature in blue ink, with the date 25/07/2019 written below it.

(Mohan Lal Meena)
Under Secretary(HQ)
Tele: 0129-2476363

To
Officer-in-charge of All Regional & sub-offices of the Directorate.
(Through website of the Directorate)

Copy for information and necessary action to:

1. All Scheme-in-charges, Locust/IPM/PQ
2. Incharge, TLC ... for RPTLs
3. PPS to PPA
4. IT Cell ... for uploading the Circular on the website of the Directorate(for issue).