



F. No. 9-09/2016-Adm. IV (Pt.)

भारत सरकार / GOVERNMENT OF INDIA

कृषि एव किसान कल्याण मंत्रालय / MINISTRY OF AGRICULTURE & FARMERS' WELFARE

कृषि सहकारिता एव किसान कल्याण विभाग / (Department of Agriculture Cooperation & Farmers' Welfare)

वनस्पति संरक्षण संगरोध एव संग्रह निदेशालय / DIRECTORATE OF PLANT PROTECTION QUARANTINE & STORAGE  
एन एच 4, फरीदाबाद (हरियाणा)-121001 / N.H.IV, FARIDABAD(HARYANA)-121 001

दिनांक /Dated : 19.12.2018

### Office Memorandum

Sub: Furnishing of details of equipment installed at the sub-stations of the Directorate – reg.

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Officer-Incharge of the sub-stations are hereby requested to furnish the details of the existing equipment at their stations alongwith the AMC, if any, in the prescribed proforma (**Annexure-I**) to the Directorate within 05 days from the issue of the O.M. for necessary action. The pfoforma is enclosed with the letter.

  
(M.L. Meena)

Under Secretary (Hqrs.)

1. Officer-Incharges, PQ/IPM/Locust/RPTL Stations
2. Scheme Incharges, PQ/IPM/Locust/RPTL/CIL
3. IT Cell for uploading on the website of the Directorate.
4. PS to PPA
5. SO(CIL)

Details of the equipment with AMC for the station:

S.No.	Name of the equipment	Serial No. of the equipment	Date of purchase	Current AMC period		Name of AMC provider firm	Reason for gap in AMC, if any
				From	To		

Signature and stamp of Officer-Incharge  
Dated :