

**IMMEDIATE**



F.No. 3-1/2018-Admn.II

भारत सरकार/Government of India

कृषि एवं किसान कल्याण मंत्रालय/Ministry of Agriculture & Farmers Welfare  
कृषि सहकारिता एवं किसान कल्याण मंत्रालय विभाग/Department of Agriculture, Cooperation & Farmers Welfare  
वनस्पति, संरक्षण, संगरोध एवं संग्रह निदेशालय/ Directorate of Plant Protection, Quarantine & Storage  
एन एच-४, फरीदाबाद-१२१००१, हरियाणा/NH-IV, Faridabad-121001(Haryana)

दिनांक/dated: 19<sup>th</sup> Dec., 2018

To,

The Joint Secretary (PP),  
Ministry of Agriculture & Farmers' Welfare  
Department of Agriculture & Cooperation & Farmers' Welfare  
Krishi Bhavan, New Delhi.

[Kind attention : Ms. Gurpreet Gadhok, US(PP – Estt)]

Subject : Database of all the employees of DPPQ&S, Faridabad.

Sir,

I am directed to refer to the DAC&FW letter No. 11013/02/2018-PP-Estt.(Pt.) dated 31.8.2018 on the above subject and to forward a copy of the bookform containing service details of all the officers/officials in the Dte. of Plant Protection Quarantine & Storage (copy enclosed). In accordance with directions of DAC&FW following action has/is being taken:-

1. A copy of the same is being uploaded on the official website of this Directorate through IT Cell;
  2. All the Scheme In-charges/Officer In-charges/employees have been sensitized to submit changes/corrections from time to time for updating of information by Directorate during January and July of every year;
  3. The respective Sections have been advised to maintain information/data for updation as per above schedule.
2. PP-Estt. of DAC&FW is requested to send their comments/advise, if any, in this regard.
3. This has the approval of PPA.

Yours faithfully,

  
(Ajay Kumar)

Chief Administrative Officer

Distribution:

1. PS to PPA, Dte. of PPQ&S, Faridabad.
2. All the Scheme-in-charges, Dte. of PPQ&S, Faridabad.
3. All Sections at Dte. of PPQ&S, Faridabad.
4. IT Cell for uploading on official website of Dte.