



F. No. 2-10/2017-ITC (BAS Correspondence)

भारत सरकार/Government of India

कृषि एवं किसान कल्याण मंत्रालय

Ministry of Agriculture & Farmers Welfare

कृषि, सहकारिता एवं किसान कल्याण विभाग

Department of Agriculture, Cooperation & Farmers Welfare

वनस्पति संरक्षण, संगरोध एवं संग्रह निदेशालय

Directorate of Plant Protection, Quarantine & Storage

एन.एच.4, फरीदाबाद-121001(हरियाणा) / N.H.-IV, Faridabad-121001

Date: 9/31/2020

OFFICE MEMORANDUM

Sub:- Exemption to employees to mark biometric attendance in Aadhar Based Biometric Attendance System (AEBAS)- reg.

The undersigned is directed to refer to Department of Personnel & Training vide O.M. dated 06.03.2020 [issued from File No.C-13014/1/2020-Vig.] (copy enclosed) for information and compliance. Marking of biometric attendance will not be mandatory w.e.f. 9th March, 2020 till 31st March, 2020.

2. All the Officers/officials who are not willing to mark their attendance in the AEBAS, may mark their attendance (clearly indicating in-time and out-time) in the Register available at respective Reception Office till 31st March, 2020 or further orders, whichever is earlier.
3. The Register will be maintained by the concerned officials posted at Reception Office of concerned building. The In-Charges of the concerned building is requested to direct the concerned officials posted at Reception for maintaining the Register.

Ajay Kumar
9/31/2020

(Ajay Kumar)

Chief Administrative Officer

To

1. All Divisional Heads for circulation amongst the officials concerned under their control.
2. All In-Charges of Sub-Offices of the Directorate. It is to be ensured that attendance upto 31st March, 2020 is to be maintained in the same way as was prior to launch of biometric system.
3. Officials posted at Reception Office of the Building (Hqrs./CIL/CIB&RC).
4. IT Cell for uploading in the website of the Directorate.
5. PPS to PPA.

F.No.C-13014/1/2020-Vig.
Government of India
Ministry of Personnel, Public Grievances and Pensions
(Department of Personnel and Training)

North Block, New Delhi
Dated: 06/03/2020


OFFICE MEMORANDUM

Subject: Exemption to employees to mark biometric attendance in Aadhar Based Biometric Attendance System(AEBAS) – reg.

Though only a small number of novel coronavirus(COVID-19) cases are reported in our country but keeping in view the nature of virus, it is a must to take all possible preventive measures to stop spread of virus.

2. It is learnt that most common method of transmission of virus seems to be through infected surfaces. Therefore, it is desirable to avoid touching surfaces, which might be infected due to human touch.

3. In view of the above, all the Ministries/Departments are requested to exempt their employees to mark biometric attendance in Aadhar Based Biometric Attendance System(AEBAS) till 31st March, 2020. However, all the employees are required to mark their attendance in Attendance register, (as done prior to launch of biometric system), during this period.


(Ajay Kumar Singh)
Under Secretary to the Govt. of India
Ph: 23094579

To,

1. All the Ministries/Departments, Government of India
 2. PMO/Cabinet Secretariat
 3. PS to Hon'ble MOS(PP)
 4. PSO to Secretary(Personnel)
 5. Sr. Tech. Dir., NIC, DoP&T
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